Requisition, PO, Invoice, and Concur Commitments Workflow

**Requisition**
- Purchase Requisitions generated in Oracle Procurement
- Commitment is created when the requisition is created
- Commitment is lifted when the requisition is approved
- A PO commitment is created in place of the requisition commitment

**Purchase Order**
- Purchase Orders generated from approved Purchase Requisitions
- Commitment is created when the PO is created
- Each line on the PO creates its own commitment
- PO line commitments are reduced as they are invoiced
- PO line commitments lift once they have been fully invoiced

**Invoice**
- PO, nonPO, and Internal Concur invoices
- Invoice is submitted, then entered into Oracle
- Commitment is created once validation has occurred on the invoice
- Each invoice line and the tax create their own commitments
- Invoice commitments lift once they are fully approved

**Concur**
- Travel and Event Requests
- Travel/Event Request with a Project is submitted and approved
- Commitment is created overnight
- Expense Report with attached Request is submitted and approved
- Request is Closed/Inactivated in Concur
- Commitment is lifted overnight