

UC San Diego Campus and Health System Quick Reference

(Feature Access Codes)

Dialing Instructions

To Call	Dial
Campus Extensions	4XXXX, 2XXXX or 6XXXX
Point Loma Extensions	4XXXX, 2XXXX or 6XXXX
UCSD Health System Extensions	3XXXX, 7XXXX or 1XXXX
	Aastra Sta
Campus Operator	'0'
Emergency (Campus only)	911 or 44357
Emergency	
(Health System only)	6111
Local Calls	8 + Area Code + XXX-XXXX
Long Distance Calls	Auth Code Sequence + 8 + Area Code + XXX-XXXX 133 + XXXX
*VA Medical Center	15 + 133 + XXXX
From Medical Center	135 + XXXX
*Campus Pagers	137 + XXXX
Health System Pagers	8 + 8XX + XXX-XXX
Toll Free Numbers	Auth Code Sequence + 8 +
Special Assistance Calls	'0' + Area Code + XXX-XXXX
Local/Long Distance Information	Auth Code Sequence + 8 + 411

**From campus only*

Analog Telephones

Features	Dial
*Automatic Call-Back	6
*Cancel	# 6 #
Call Diversion	
All Calls	* 2 #
Cancel	# 2 #
Busy	* 22 #
Cancel	# 22 #
No Answer	* 21 #
Cancel	# 21 #
*Follow-Me/Call Forwarding	* 2 * Ext. No. #
*Cancel	# 2 #
Call Park (Hold)	Lightning Bolt/R , hang up
Retrieve (same phone)	LIFT handset
Retrieve (another phone)	Ext. where call is parked + 8
Call Pick-Up Group	14
Call Pick-Up Directed	Ext. No. + 8
Send Call Waiting (Campus only)	
Send	5
Answer	2
Conference	3 after establishing each call
*Individual Abbreviated Dialing	* * + digit (0-9)
Last Number Redial	* * * (External Calls Only)
Transfer	WITH call on the line: PRESS Lightning Bolt/R , DIAL Ext. for transfer, LISTEN for first ring hang up
*Trunk Queuing (Campus only)	6
*Cancel	# 6 #

*Campus only: * Must have FP1 / ** Must have FP2*

To Initiate a Call to a Campus Pager:

Off Campus

- Dial ten digit number (858-616-XXXX).
- UCSD prompt will ask you to "Enter call back number and press #".
- Hang up.

On Campus

- Press available line button.
- Dial 135 on key pad.
- At dial tone key in last four digits of pager number (135 - XXXX).
- UCSD prompt will ask you to "Enter call back number and press #".

NOTE: The (858) 616-XXXX number should be used when dialing from outside the UCSD Aastra system. When using the Aastra system, 135 is referred to as "abbreviated dialing".

To Initiate a Call to a Health System Pager:

From Outside Medical Center:

- Dial seven digit pager number (290-XXXX).
- At tone, enter your call back number and press #.
- Hang up.

From Medical Center:

- Press available line button.
- Dial 137 plus last four digits of pager number on key pad (137-XXXX).
- At tone, enter your call back number and press #.
- Hang up.

Digital Telephones

Features	Dial
*Automatic Call-Back	6
*Cancel	# 6 #
Call Diversion	
All Calls	* 2 #
Cancel	# 2 #
Busy	* 22 #
Cancel	# 22 #
No Answer	* 21 #
Cancel	# 21 #
*Follow Me/Call Forwarding	* 2 * Ext. No. #
*Cancel	# 2 #
Call Pick-up Group	14
Call Pick-Up, Directed	Ext. No. + 8
Send Call Waiting (Campus only)	5
Common Hold	8
Conference	3 after establishing each call
Enable Touch-Tone/End to End	9
*Individual Abbreviated Dialing	* * + digit (0-9)
Last Number Redial	* * * (External Calls Only)
Transfer	WITH party on line, PRESS available line button (access 1, 2, or 3) DIAL Ext. No. for transfer PRESS T key, HANG UP
*Trunk Queuing	6
*Cancel	# 6 #

*Campus only: * Must have FP1 / ** Must have FP2*