

# PROOF OF ACTIVE STATUS FORM

## VC Research

### Instructions:

Please take **all** of the items listed below with you to the Sales & Information Desk at either RIMAC ([map](#)), CanyonView Aquatics ([map](#)), Main Gym Complex ([map](#)), or Outback Adventures Retail Shop ([map](#)). Please refer to the Campus Recreation website (<https://recreation.ucsd.edu/hours-of-operation.html>) for “Hours of Operation” for these locations.

1. **Proof of Active Status Form** – signed by your department HR Contact or MSO
2. **UC San Diego Campus Identification Card**
3. **UC San Diego Recreation Card Registration Form** (<https://recreation.ucsd.edu/rec-card-memberships.html>)

### Membership Choices:

I am going to *Get Fit – Get Rec* today! Please activate my membership via:

- Payroll Deduction – Employee discounted price: \$17.50 (Monthly paycheck) or \$8.75 (Bi-Weekly paycheck)
- Other Method – Employee discounted price: \$52.50/qtr x \_\_\_\_ (# of qtrs – input 1, 2, 3 or 4) = \_\_\_\_ Total Cost
- Credit Card/Debit Card                       Cash
- Check/Cashier’s Check                       Other \_\_\_\_\_

**Questions: Please call Recreation Card Sales & Information Desk (858) 534-4037**

**Please note: You can cancel your membership at any time by contacting the Recreation Card Sales & Information Desk**

## VC RESEARCH

### Get Fit – Get Rec Program for Discounted Recreation Card Memberships

I certify that \_\_\_\_\_ (Ext: \_\_\_\_\_ Email: \_\_\_\_\_) is a current  
Print Employee Name

academic<sup>1</sup> employee or career<sup>2</sup> or contract<sup>3</sup> employee in \_\_\_\_\_  
Print Department/Unit Name

\_\_\_\_\_  
Department HR Contact/MSO Signature      Date                      Department HR Contact/MSO Name (print)      Phone #

## RIMAC BUSINESS OFFICE

After the Form has been submitted by the employee, please  
Mail a copy of this Form to “Get Fit – VCR HR” at Mail Code 0043

or

Email a PDF version of the Form to [RAFS@ucsd.edu](mailto:RAFS@ucsd.edu)

<sup>1</sup> An academic must be on a salaried appointment in VC Research for at least a quarter during the current academic year to be eligible for the Get Fit-Get Rec discount. The following academic series in VC Research are ineligible: Miscellaneous (including Lecturer-Miscellaneous-P/T), UNEX teachers, and student titles (including Jr. Specialist, which is used for visiting graduate students).

<sup>2</sup> A career appointment is an appointment established at a fixed or variable percentage of time at 50% or more of full-time, which is expected to continue for one year or longer.

<sup>3</sup> A contract appointment is an appointment established at a fixed or variable percentage of time for a definite period. Terms and conditions of employment are specified in a written employment contract.