

UC San Diego Research Administration Training Program

UC San Diego was recently ranked as the 17th best university in the world and with \$1 billion a year in funding, it often finds itself on the leader board for top research institutions. The administrative workforce who faithfully support this incredible effort are known as Research Administrators (RAs).

RAs find themselves having to be masters of all. They need to be well versed in financial management, accounting, human resources and compliance, while maintaining an extensive amount of subject matter expertise regarding sponsors/agencies, various funding instruments like grants and contracts as well as the policies, procedures and regulations, that go along with them. They also have to utilize a plethora of systems and tools in order to perform the transactional functions required of the job. RAs have to be excellent communicators and maintain diplomacy in order to act as liaisons and uphold the best interests of the Principal Investigators and institution they serve, all while working in a deadline driven environment.

With UC San Diego's size and a position this complex, it calls for a robust and well-coordinated training approach to ensure that RAs are ready to take on the challenge of this role and are ready to best support the faculty they work with. That's why the Office of Research Affairs teamed up with representatives across all three Vice Chancellor areas in a campus-wide Research Administration Training Program initiative designed to serve all areas of the campus. This program will start by leveraging the hard work and breadth of material already produced in the area of Sponsored Research Administration. In order to meet the current and emerging needs, there will be comprehensive curriculum covering topics across pre-award, post-award, compliance tools and systems.

With courses launching in Fall 2016, visit the [Research Administration Training Program website](#) for more information or contact Nicole Joyce, Research Administration Training Program Manager, at njoyce@ucsd.edu.

RESEARCH ADMINISTRATOR APPRECIATION DAY

Friday, October 7, 2016, 9:00 am – 12:00 pm
Price Center East Ballroom & John Muir Room

For anyone working in Research Administration (Fund Managers, Fiscal Assistants, Financial Managers, etc.), if you work with Sponsored Projects, then this event will celebrate you and all of your hard work, dedication and your contributions in making UC San Diego the successful \$1 billion a year research enterprise that it is today. [Register](#) through Eventbrite using password **RAAD** (no cost to attend).

New Export Control Questions in ePD

The export control questions in the ePD Research Questionnaire have been revised to ensure export license requirements are identified and/or technology control plans are implemented early in the research lifecycle to minimize delays to research and ensure compliance with federal export control regulations.

Export licensing takes a minimum of six (6) weeks to obtain from the U.S. Government, but can take as long as a year for sanctioned country research or research with the International Traffic in Arms Regulations (ITAR) controlled equipment or technology.

The new export control questions are as follows:

1. Are you working outside the U.S. exporting items or working with a foreign entity?
 - A. Is there involvement of an foreign entity (sponsor, sub-recipient, collaborator)?
 - B. Which country will you be working with?
 - C. Is there collaboration with or research in Cuba, Iran, North Korea, Syria or Sudan?
 - D. Will any equipment, materials, software or technology be exported by UC San Diego in the course of this project?
2. Is this research funded by the Department of Defense (DOD) or any of its entities (Army, Navy, Air Force, DTRA, DARPA, etc.) either directly or indirectly like through a defense contractor or other research institution?
 - A. Did you include the DOD ITAR language in your statement of work?
3. Does research involve encryption, military (ITAR) and/or space technology (e.g., satellites, explosives, military training, military vehicles, vessels, and equipment)?
4. Does the proposed research involve access to export controlled information or technology such as government or third party confidential information identified as export restricted?
5. Does the sponsor require prior approval on publications, indicate that project is export restricted or restricts the participation of foreign nationals?

Any questions on these revised questions or export controls, please email export@ucsd.edu or contact Brittany Whiting, UC San Diego Export Control Officer, brwhiting@ucsd.edu, (858) 534-4175.

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