## Team Member | Questions related to...
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Corinne Cramer, Alyssa Brambila | • Endowed Chairs  
• Namings; Naming Opportunities  
• Presidential Items/Letters  
• Support Groups  
• Donor Recognition

Corinne Cramer, Luiz Ferreira | • Gift Agreements and Proposals  
• Gift Policy  
• Allocation/Reallocations

Carla Velasquez, Lynn Nguyen | • Gift Fund Financial Data, Spending Compliance  
• STAR Reporting Dashboard and Training  
• Annual Endowed Fund Reports  
• ESP and PAPersave (stewardship related)  
• Ad-hoc gift fund or giving reports  
• Quarterly Gift Fund Reports by Division/Department  
• Lifetime Giving Reports

Victoria (Tori) Tejera, Adrienne Hamilton | • Chancellor Acknowledgment Letters  
• AVC Acknowledgment Letters  
• Impact Reports  
• Training: Gift Acknowledgments, Name Formats  
• Scholarships – student thank you letters  
• Liaison with Student Financial Services

Vacant | • Honor and Memorial Gifts  
• First Time Donor Acknowledgments  
• Matching Gifts  
• Milestone Tracking

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