

Corinne Cramer
Director of Donor and Fund Stewardship
(ccramer@ucsd.edu)

- Oversight of all Donor and Fund Stewardship responsibilities and projects
- Endowed Chairs and Namings
- Gift agreement and gift fund policy compliance
- Data Steward

Kris Vasquez
Fund Stewardship - Senior Analyst Supervisor
(kavasquez@ucsd.edu)

- Oversight of all fund reporting activities
- Primary liaison for all gift data for campus
- Gift fund spending and compliance
- Business owner for STAR
- ESP projects related to stewardship/AS
- Data Steward (backup)

Alyssa Brambila
Donor Stewardship Programs Analyst
(abrambila@ucsd.edu)

- Naming Opportunities
- Campus Namings
- Endowed Chairs
- Gift Agreements
- Support Group Operations Liaison
- Recognition and Giving Programs

Carla Velasquez
Gift Financial Analyst
(mcvelasquez@ucsd.edu)

- Ad Hoc, Lifetime Giving, and fund reports
- Quarterly reports to General Campus
- Endowed Fund Report – Fund Sheets
- Allocation/Reallocation Requests
- Maintains and extracts all gift fund financial data for reporting

Tori Tejera
Gift Acknowledgment Writer
(vtejera@ucsd.edu)

- High level gift acknowledgments from Chancellor and AVCs
- Items for Action, Presidential Letters, Bequest Allocations
- Assists with Impact Reports

Irene McCord
Gift Financial Analyst
(imccord@ucsd.edu)

- Ad Hoc, Lifetime Giving, and fund reports
- Quarterly reports to HS and SIO
- Annual Statement of Giving
- Gift Reporting Requirements – Tracking
- Endowed Fund Report Narratives

Jackie Sewell
Gift Acknowledgment Analyst
(jsewell@ucsd.edu)

- Collaborate with Gift Acknowledgment Writer on Chancellor, AVC's, and FB Chair acknowledgments
- Gift Impact Production: FTD, DAF, Matching Gifts, HS Annual Giving, HS Tributes, Honor and Memorial Report
- Tracking Gift Milestones (~\$1M+)

Adriana Barrios; Melissa Posada
Student Assistants

- Assist Gift Acknowledgment Writer and Analyst with reviewing, editing, and producing acknowledgments
- Assist with database updates, metrics, inventory and other projects

Leah Crane
Senior Writer
(lcrane@ucsd.edu)

- Impact Reports for current use gift funds, divisions, departments or foundations
- Endowed Fund Report – design/stories

Stewardship Team Member	Questions related to...
Corinne Cramer Alyssa Brambila	<ul style="list-style-type: none"> • Endowed Chairs • Namings; Naming Opportunities • Gift Agreements • Presidential Items/Letters
Kris Vasquez	<ul style="list-style-type: none"> • Lifetime Giving Reports • Gift Fund Financial Data, Spending Compliance • Giving/gift information; Ad-hoc gift reports • STAR • Endowed Fund Reports
Alyssa Brambila	<ul style="list-style-type: none"> • Support Groups
Victoria (Tori) Tejera	<ul style="list-style-type: none"> • Chancellor Acknowledgment Letters • AVC Acknowledgment Letters • Acknowledgment Training
Jackie Sewell	<ul style="list-style-type: none"> • Honor and Memorial Gifts • First Time Donor Acknowledgments • Matching Gifts
Leah Crane	<ul style="list-style-type: none"> • Impact Reports
Corinne Cramer	<ul style="list-style-type: none"> • Data Security/Confidentiality