Corinne Cramer  
**Director of Donor and Fund Stewardship**  
(ccramer@ucsd.edu)  
- Oversight of all Donor and Fund Stewardship responsibilities and projects  
- Endowed Chairs and Namings  
- Gift agreement and gift fund policy compliance  
- Data Steward

Kris Vasquez  
**Fund Stewardship - Senior Analyst Supervisor**  
(kavasquez@ucsd.edu)  
- Oversight of all fund reporting activities  
- Primary liaison for all gift data for campus  
- Gift fund spending and compliance  
- Business owner for STAR  
- ESP projects related to stewardship/AS  
- Data Steward (backup)

Alyssa Brambila  
**Donor Stewardship Programs Analyst**  
(abrambila@ucsd.edu)  
- Naming Opportunities  
- Campus Namings  
- Endowed Chairs  
- Gift Agreements  
- Support Group Operations Liaison  
- Recognition and Giving Programs

Carla Velasquez  
**Gift Financial Analyst**  
(mcvelasquez@ucsd.edu)  
- Ad Hoc, Lifetime Giving, and fund reports  
- Quarterly reports to General Campus  
- Endowed Fund Report – Fund Sheets  
- Allocation/Reallocation Requests  
- Maintains and extracts all gift fund financial data for reporting

Tori Tejera  
**Gift Acknowledgment Writer**  
(vtejera@ucsd.edu)  
- High level gift acknowledgments from Chancellor and AVCs  
- Items for Action, Presidential Letters, Bequest Allocations  
- Assists with Impact Reports

Irene McCord  
**Gift Financial Analyst**  
(imccord@ucsd.edu)  
- Ad Hoc, Lifetime Giving, and fund reports  
- Quarterly reports to HS and SIO  
- Annual Statement of Giving  
- Gift Reporting Requirements – Tracking  
- Endowed Fund Report Narratives

Jackie Sewell  
**Gift Acknowledgment Analyst**  
(jsewell@ucsd.edu)  
- Collaborate with Gift Acknowledgment Writer on Chancellor, AVC’s, and FB Chair acknowledgments  
- Gift Impact Production: FTD, DAF, Matching Gifts, HS Annual Giving, HS Tributes, Honor and Memorial Report  
- Tracking Gift Milestones (~$1M+)

Adriana Barrios; Melissa Posada  
**Student Assistants**  
- Assist Gift Acknowledgment Writer and Analyst with reviewing, editing, and producing acknowledgments  
- Assist with database updates, metrics, inventory and other projects

Leah Crane  
**Senior Writer**  
(lcrane@ucsd.edu)  
- Impact Reports for current use gift funds, divisions, departments or foundations  
- Endowed Fund Report – design/stories

Office of Donor and Fund Stewardship (DFS) as of 09.01.18
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