UC San Diego
Environment, Health and Safety

UCSD Environment, Health & Safety
Fall Protection Program

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APPENDIX V   Page 1

Checklist for Inspecting Walking/Working Surfaces

General Work Environment

	Y	N
Is a documented, functioning housekeeping program in place?	☐	☐
Are all work sites clean, sanitary and orderly?	☐	☐
Are work surfaces kept dry or have appropriate means been taken to assure the surfaces are slip-resistant?	☐	☐
Are all spilled hazardous materials or liquids, including blood and other potentially infectious materials, cleaned up immediately and according to proper procedures?	☐	☐
Is combustible scrap, debris and waste stored safely and removed from the work site properly?	☐	☐
Is all regulated waste, as defined in the Cal/OSHA Standards (CCR Title 8), discarded according to federal, state and local regulations?	☐	☐
Are accumulations of combustible dust routinely removed from elevated surfaces including the overhead structure of buildings, etc.?	☐	☐
Is combustible dust cleaned up with a vacuum system to prevent the dust from going into suspension?	☐	☐
Is metallic or conductive dust prevented from entering or accumulating on or around electrical enclosures or equipment?	☐	☐
Are covered metal waste cans used for oily and paint-soaked waste?	☐	☐

Walkways

	Y	N
Are aisles and passageways kept clear?	☐	☐
Are aisles and walkways marked as appropriate?	☐	☐
Are wet surfaces covered with non-slip materials?	☐	☐
Are holes in the floor, sidewalk or other walking surfaces repaired properly, covered or otherwise made safe?	☐	☐
Is there safe clearance for walking in aisles where motorized or mechanical handling equipment is operating?	☐	☐
Are materials or equipment stored in such a way that sharp objects will not interfere with the walkway?	☐	☐
Are spilled materials cleaned up immediately?	☐	☐
Are changes of direction or elevation readily identifiable?	☐	☐
Are aisles or walkways that pass near moving or operating machinery, welding operations or similar operations arranged so employees will not be subjected to potential hazards?	☐	☐
Is adequate headroom provided for the entire length of any aisle or walkway?	☐	☐
Are standard guardrails provided wherever aisle or walkway surfaces are elevated more than 30in. above any adjacent floor or the ground?	☐	☐
Are bridges provided over conveyors and similar hazards?	☐	☐

Floor and Wall Openings

	Y	N
Are floor openings guarded by a secure cover, a guardrail, or equivalent on all sides (except at entrance to stairways or ladders)?	☐	☐
Are toe boards installed around the edges of permanent floor openings (where persons may pass below the opening?	☐	☐
Are skylight screens of such construction and mounting that they will withstand a load of at least 200 pounds?	☐	☐
Is the glass in the windows, doors, glass walls, etc., which are subject to human impact, of sufficient thickness and type for the condition of use?	☐	☐

Checklist for Inspecting Walking/Working Surfaces

Floor and Wall Openings (cont'd)   Y   N

Are grates or similar type of covers over floor openings such as floor drains of such design that foot traffic or rolling equipment will not be affected by the grate spacing? ☐ ☐

Are unused portions of service pits and pits not actually in use, either covered or protected by guardrails or equivalent? ☐ ☐

Are manhole covers, trench covers and similar covers, plus their supports, designed to carry a truck rear axle load of at least 20,000 pounds when located in roadways and subject to vehicle traffic? ☐ ☐

Are floor or wall openings in fire resistive construction provided with doors or covers compatible with the fire rating of the structure and provided with a self-closing feature when appropriate? ☐ ☐

Stairs and Stairways   Y   N

Are standard stair rails or handrails on all stairways having four or more risers? ☐ ☐

Are all stairways at least 22 inches wide? ☐ ☐

Do stairs have landing platforms not less than 30 inches in the direction of travel and extend 22 inches in width at every 12 feet or less vertical rise? ☐ ☐

Do stairs angle no more than 50 degrees and no less than 30 degrees? ☐ ☐

Are step risers on stairs uniform from top to bottom? ☐ ☐

Are steps on stairs and stairways designed or provided with a surface that renders them slip resistant? ☐ ☐

Are stairway handrails located between 30 and 34 inches above the leading edge of the stair treads? ☐ ☐

Do stairway handrails have at least three (3) inches of clearance between the handrails and the wall or surface they are mounted on? ☐ ☐

Where doors or gates open directly on a stairway, is there a platform provided so the swing of the door does not reduce the width of the platform to less than 21 inches? ☐ ☐

Where stairs or stairways exit directly into any area where vehicles may be operated, are adequate barriers and warnings provided to prevent employees from stepping into the path of traffic? ☐ ☐

Do stairway landings have a dimension measured in the direction of travel, at least equal to the width of the stairway? ☐ ☐

Elevated Surfaces   Y   N

Are signs posted, when appropriate, showing the elevated surface load capacity? ☐ ☐

Are surfaces elevated more than 30 inches above the floor or ground provided with standard guardrails? ☐ ☐

Are all elevated surfaces (beneath which people or machinery could be exposed to falling objects) provided with standard four (4) inch toe boards? ☐ ☐

Is a permanent means of access and egress provided to elevated storage and work surfaces? ☐ ☐

Is required headroom provided where necessary? ☐ ☐

Is material on elevated surfaces piled, stacked or racked in a manner to prevent it from tipping, falling, collapsing, rolling or spreading? ☐ ☐

Are dock boards or bridge plates used when transferring materials between docks and trucks or rail cars? ☐ ☐