Deactivation of Controlled Substances Use Authorization

Environment, Health & Safety, UCSD

Use this form to cancel a Principal Investigator’s Controlled Substance Use Authorization (CSUA). To dispose of all remaining controlled substances, please call (858) 534-9016 or email ehscs@ucsd.edu to schedule a pickup.

The ____________ Lab no longer needs authorization to use, purchase, or possess controlled substances for research purposes as of ________________ (date).

Controlled substances cannot be transferred to another Principal Investigator, nor can they be taken to another university due to U.S. DEA licensure requirements. All controlled substances remaining in inventory must be disposed of through the Controlled Substances Program by appointment (call (858) 534-9016 or email ehscs@ucsd.edu).

☐ CS have been completely used up or ☐ CS have been returned to EH&S

A copy of all Controlled Substances Usage Log Sheets and documentation less than three years old will be retained on behalf of the PI with the Controlled Substances Program after the CSUA has been deactivated.

I have relinquished all controlled substances and controlled substances records in my possession, to the Controlled Substances Program, and agree to deactivate my Controlled Substance Use Authorization.

Principal Investigator signature: ___________________________ Date: __________
Principal Investigator name: ____________________________________________
CSUA #: ________ Department: __________________________________________

Please return the completed and signed form to the Controlled Substance Program Manager by fax 858-822-0561, email ehscs@ucsd.edu or Mail Code 0090.