Essential Functions / Personnel Decision Tree

Critical functions requiring access to campus for a subset of research personnel might include:

- maintenance of not-easily replaceable, perishable materials
- time-critical maintenance of expensive lab equipment or instrumentation;
- maintaining uninterrupted operation of computational facilities upon which remote work relies

Is this an essential task that, if left unattended, could have a significant effect on:
- Health
- Safety
- Critical Research¹?

Can the task be completed remotely?

Yes
- Identify primary and backup personnel

No
- Identify primary and backup personnel

Do key personnel have the resources to complete the task from a remote location?

Yes
- Acquire and provide resources to key personnel

No
- No further action necessary

Do key personnel have the resources to access campus in an emergency (i.e. E-tag)?

Yes
- Acquire and provide resources to key personnel

No
- No further action necessary

¹"Critical Research" is research eligible for approval as an exception to campus requirement that all on-site must be reduced or temporarily suspended during the emergency period.