

OFFICE OF INTERNATIONAL AFFAIRS
Guidelines for Conducting International Research

UC San Diego is a vital member of the community of global universities. In Fall 2018, we hosted 5,456 international undergraduate students, 3,234 graduate students, and 2,700 international faculty, researchers and visiting scholars on our campus. Our faculty are actively engaged in research collaborations with counterparts in peer institutions throughout the world. These relationships are a vital part of our academic mission and have, by design, been increasing in scope over the years. An ongoing expansion of these programs is a vital component of UC San Diego's strategic vision. The university provides several resources in support of our international missions.

Office of Research Affairs (ORA). ORA (<https://research.ucsd.edu>) and its Office of Contracts and Grants Administration (<https://blink.ucsd.edu/sponsor/ocga/index.html>) is responsible for negotiating and managing both outgoing and incoming research grants and contracts with international partners. This negotiation includes the establishment of subcontracts and assurance of compliance with conflicts of interest, conflicts of commitment and export control (<https://blink.ucsd.edu/sponsor/exportcontrol/index.html>). Export control issues are particularly important in terms of both intellectual property and transfers of material.

Global Education (GE). Working in close collaboration with ORA, the Office of Student Affairs and the Graduate Division, GE (<https://global.ucsd.edu>) are responsible for the support of international educational collaboration. This includes both incoming and outgoing students as well as the formalization of international educational exchanges. GE is particularly interested in facilitating the establishment of programs under UC San Diego's recently established Strategic Academic Program Development, SAPD (<https://evc.ucsd.edu/initiatives/sapd/index.html>) initiative.

Office of International Affairs (OIA). The Office of International Affairs (<https://ia.ucsd.edu>) seeks to facilitate UC San Diego's strategic international development plan, serves as a clearing house for faculty and staff seeking information about international collaborations, and as a strategic liaison between the ORA and GE. OIA negotiates and formalized Memoranda of Understanding (MOUs) between UC San Diego academic units and our international collaborators. In this role, OIA assists faculty with adherence to UC San Diego and Federal regulations related to Export Control, and liability concerns related to UCOP and UC San Diego rules and regulations. OIA also serves as the convening Unit for the Standing Committee on Global Affairs. This faculty committee seeks to provide faculty with a forum for shaping UC San Diego's approach to international collaboration.

The **Connexus Travel Program** (<https://blink.ucsd.edu/travel/booking/connexus/>) is a UCOP-supported travel portal through which faculty, staff and students can arrange international travel. All University business-associated travel that is booked through Connexus is backed by a no-cost international health and evacuation policy. Travel organized by other entities can be covered by international health and evacuation policies if it is registered through the UC Traveler Insurance Program: <https://www.ucop.edu/risk-services/loss-prevention-control/travel-assistance/>

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