



BUSINESS AND FINANCIAL SERVICES
OFFICE OF POST AWARD FINANCIAL SERVICES
TEL: (858) 534-0664
FAX: (858) 534-6867

9500 GILMAN DRIVE, MC 0009
LA JOLLA, CALIFORNIA 92093-0954
accountsreceivable@ucsd.edu
WWW.UCSD.EDU

University of California, San Diego Payment Information

Updated 6/10/21

UCSD's preferred method of payment is ACH.

Please note that the Routing Number and bank address is different for ACHs and for Wires

ACHs (preferred method):

- **UCSD bank information:**
 - Receiving bank name: Bank of America, NA
 - Receiving bank address:
Bank of America, NA
P.O. Box 37025
San Francisco, CA 94137, USA
 - Account number: 1233018188
 - Routing (ABA) number: 121000358
 - Account name: Regents of the University of California, San Diego
 - ACH preferred format: CTX
 - Type of Account: Checking
- **Please be sure that payments are properly identified. Please provide the following information in order to assist UCSD in identifying the payment:**
 - UCSD fund number or contract/ grant number
 - UCSD invoice number
 - Principal investigator, department name, department contact name
 - Any other information that will facilitate the identification of the payment
 - Exact amount of incoming funds
- **Email notifications should be sent to:**
 - accountsreceivable@ucsd.edu

Wires- for foreign sponsors

- **UCSD bank information:**
 - Receiving bank name: Bank of America, NA
 - Receiving bank address:
Bank of America, NA
100 West 33rd Street
New York, NY 10001, USA
 - Account number: 1233018188

- Routing (ABA) number: 0260-0959-3
- CHIPS address: 0959
- SWIFT address: BOFAUS3N
- Account name: Regents of the University of California, San Diego
- Type of Account: Checking
- **Please be sure that payments are properly identified. Please provide the following information in order to assist UCSD in identifying the payment::**
 - UCSD fund number or contract/ grant number
 - UCSD invoice number
 - Principal investigator, department name, department contact name
 - Any other information that will facilitate the identification of the payment
 - Exact amount of incoming funds
- **Email notifications should be sent to:**
 - accountsreceivable@ucsd.edu

Physical checks:

- **Payments should be sent to:**
UCSD Campus Main Depository
P.O. Box 741539
Los Angeles, CA 90074 - 1539
- **Checks being delivered via courier (e.g., FedEx) recipient address should be:**
Student Services Center
Attn: Cashier's Office
9500 Gilman Drive
First Floor South, Suite 170
La Jolla, CA 92093
- **Please be sure that payments are properly identified. Please provide the following information in order to assist UCSD in identifying the payment:**
 - A copy of the invoice being paid.
 - UCSD fund number or contract/ grant number
 - UCSD invoice number
 - Principal investigator, department name, department contact name
 - Any other information that will facilitate the identification of the payment
 - Exact amount of incoming funds
- **Email notifications should be sent to:**
 - accountsreceivable@ucsd.edu

Authorized Official



06/10/2021

Duyen Nguyen

Date

Associate Director- Office of Post Award Financial Services
UCSD/BFS