

Exceptions in uAchieve

How to insert a course into the reject line

This how-to will show you how to reject a course from a requirement after it has been applied as either a WIP or a completed course.




Run and open an audit for the student, click on the 'Enter Exceptions Mode' button.



Request Audit

WARREN - EC26 -ComputerEngineering (BS)




Prepared On 12/07/2018 02:17 PM PID
Program Code WAEC26X Catalog Year Fall 2017

Audit Results Course History Applied Exceptions  Enter Exception Mode

Find the requirement you want to adjust. Since the requirement has been completed, the    buttons don't show. To edit this please click on the lightning bolt.




Upper Division Requirements  

ERND/WIP: 28.00 Units 7 Courses 2 requirements
NEEDS: 10 Courses 4 requirements




1) CSE   

FA18	CSE 100	4.00	WIP
WI19	CSE 110	4.00	WIP
S118	CSE 140	4.00	A




NEEDS: 5 Courses

COURSES:   




CSE 101,120,140L,141,141L

2) Linear Systems   




FA18	ECE 101	4.00	WIP
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3) Electrical Circuits and Systems   




NEEDS: 1 Course

COURSES:   




ECE 108

4) ECE Elective   

NEEDS: 1 Course




COURSES:   

ECE 111,118





5) CSE or ECE Electives   

WI19	CSE 150	4.00	WIP
FA18	ECE 158A	4.00	WIP

NEEDS: 3 Courses

COURSES:   

CSE 100 TO CSE 190,197,198,199 ECE 100 TO ECE 194,199

6) Technical Elective    

FA17	MATH109	4.00	A
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Once the “Choose and Exception Type” page loads, select the Exception “Add Course”.

Choose an Exception Type

[Return to list of exceptions](#)

Description	Exception Code
Add Course	AU
Add a Marker	MK

In the Add Add Course window, 1. Click the “Pseudo-Course Name” and backspace until options appear, select REJECTELCT. Click the blue “Add Course” button. 2. Enter the course to add to the list of reject courses, click add to list. You will see its added, click “Return”. You’ll return to the Add Add course window. Click “Save & Run Audit”.

- 1.
- 2.

Add Add Course

Dprog

Requirement Name

Pseudo-Course Name

- EC26-REJECTELCT
- EC26-ELECTIVE
- ec26-spslimit
- EC26MAJX

Note

Required Sub-reqs (req level) or Courses (sub-req)

Required hours

Required Count (req level)

Required GPA

Accept Code 1

Accept Code 2

Reject Code 1

Reject Code 2

Max Hours

Max Hours Control

Max Count/USECT

Assign Condition Code

Memo

Authorized By

Date

Add Course **Remove**
select all/select none

#	Course	Replacement Course	Match Control	Year Term Range	Edit	Remove
No courses found						

Save & Run Audit **Save & Add Exception** **Cancel**

Add Course

Course

Replacement Course

Match Control

Year Term Range

Add To List **Return** **Remove**
select all/select none

#	Course	Replacement Course	Match Control	Year Term Range	Edit	Remove
No courses found						

Add Course

Course

Replacement Course

Match Control

Year Term Range

Add To List **Return**

1 course was added.

Remove
select all/select none

#	Course	Replacement Course	Match Control	Year Term Range	Edit	Remove
1	MATH109				<input checked="" type="checkbox"/>	<input type="checkbox"/>

#	Course	Replacement Course	Match Control	Year Term Range	Edit	Remove
1	MATH109				<input checked="" type="checkbox"/>	<input type="checkbox"/>

Save & Run Audit **Save & Add Exception** **Cancel**

You can see the change in the students requirements, the completed course was rejected and a WIP course took its place.

▼ ✖ **Upper Division Requirements**

ERND/WIP: 27.00 Units 7 Courses 2 requirements

NEEDS: 10 Courses 4 requirements

✖ 1) CSE

FA18	CSE 100	4.00	WIP
WI19	CSE 110	4.00	WIP
S118	CSE 140	4.00	A

NEEDS: 5 Courses

COURSES: CSE 101,120,140L,141 ,141L

☰ 2) Linear Systems

FA18	ECE 101	4.00	WIP
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✖ 3) Electrical Circuits and Systems

NEEDS: 1 Course

COURSES: ECE 108

✖ 4) ECE Elective

NEEDS: 1 Course

COURSES: ECE 111,118

✖ 5) CSE or ECE Electives

WI19	CSE 150	4.00	WIP
FA18	ECE 158A	4.00	WIP

NEEDS: 3 Courses

COURSES: CSE 100 TO CSE 190,197,198,199 ECE 100 TO ECE 194,199

☰ 6) Technical Elective

WI19	CSE 191	3.00	WIP
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