


Exceptions in uAchieve

How to add a course to a sub requirement



Run and open an audit for the student, click on the 'Enter Exceptions Mode' button.

ERC - CH25 - Chemistry (BS)











Prepared On	04/18/2019 01:14 PM	PID	
Program Code	ERCCH25X	Catalog Year	Fall 2018

Audit Results  **Enter Exception Mode**

From the audit, open the requirement you want to add the course to. Select the green + on the appropriate sub requirement to open 'Add Course from Select from' window

Lower Division Requirements  



ERND/WIP: 3 requirements
NEEDS: 4 requirements

- 1) Chemistry  
 - FA18 CHEM 6A 4.00 A-
 - WI19 CHEM 6B 4.00 A+
 - SP19 CHEM 6C 4.00 WIP
- 2) Chemistry Lab  
 - SP19 CHEM 7L 4.00 WIP
- 3) Physics  
 - FA18 PHYS 2A 4.00 B+
 - NEEDS: 2 Courses
 - COURSES:  + - =
 - PHYS 2B, 2C OR 2D
- 4) Physics Lab  
 - NEEDS: 1 Course
 - COURSES:  + - =
 - PHYS 2BL, 2CL, 2DL




Once the "Add Course Exception" window opens, select the class from the list presented to add a course to the sub requirement list.

Open All Sections Close All Sections





AT LEAST ONE REQUIREMENT HAS NOT BEEN SATISFIED

Lower Division Requirements  

ERND/WIP: 3 requirements
NEEDS: 4 requirements

- 3) Physics  
 - FA18 PHYS 2A 4.00 B+
 - NEEDS: 2 Courses
 - COURSES:  + - =
 - PHYS 2B, 2C OR 2D

Legend





-  Complete
-  Planned
-  In Progress
-  Unfulfilled

Add Course Exception

Subrequirement
Physics

1. Add Course 2. Verify & Save

Find the course you want to use: Course Adding .

Dept	Course	
		
OR Select a student course:		
(4 Hours) INTR	Intro/Differential Equations	
201703	PHYS 1A (4 Hours) TP	
	Mechanics	
201901	PHYS 2A (4 Hours) B+	
	Physics-Mechanics	

Select at least one course **Cancel**

Clicking on the green plus removes it from the list and adds it as the course being added, click next.

Open All Sections Close All Sections

AT LEAST ONE REQUIREMENT HAS NOT BEEN SATISFIED

▼ ✖ **Lower Division Requirements**

ERND/WIP: 3 requirements

NEEDS: 4 requirements

✖ 3) Physics

FA18	PHYS 2A	4.00	B+
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NEEDS: 2 Courses

COURSES:

PHYS 2B, 2C OR 2D

Add Course Exception

Subrequirement
Physics

1. Add Course 2. Verify & Save

Find the course you want to use:

Dept	Course	+	Course Adding :
<input type="text"/>	<input type="text"/>		PHYS 1A
			Add Date
			(4 Hours)TP
			Mechanics

OR Select a student course:

201903

MATH 20D

(4 Hours) INPR +

Intro/Differential Equations

201703

201901

PHYS 2A

(4 Hours) B+ +

Physics-Mechanics

➔

➔

Next Cancel

Fill in appropriate information and click "Save & Run Audit".

Open All Sections Close All Sections

AT LEAST ONE REQUIREMENT HAS NOT BEEN SATISFIED

▼ ✖ **Lower Division Requirements**

ERND/WIP: 3 requirements

NEEDS: 4 requirements

✖ 3) Physics

FA18	PHYS 2A	4.00	B+
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NEEDS: 2 Courses

COURSES:

PHYS 2B, 2C OR 2D

Add Course Exception

Subrequirement
Physics

1. Add Course 2. Verify & Save

Need to modify the subrequirement? Click here.

Course Adding :

PHYS 1A

Not Taken

(4 Hours)TP

Mechanics

Into:

Physics

Using pseudo of CH-LDPHYS

Restrict to this Degree Program. Restrict to this Requirement.

Audit Note

This appears on the audit

(Maximum characters: 27)

Memo

This is documentation

(Maximum characters: 255)

Authorized by **Date**

KDK 04/18/2019

(Maximum characters: 30)

Back Save & Run Audit Save & Add Exception Cancel

➔

The audit note shows and the course is now fulfilling a requirement.

▼ ✖ **Lower Division Requirements**

ERND/WIP: 3 requirements

NEEDS: 4 requirements

☐ 1) Chemistry

FA18	CHEM 6A	4.00	A-
WI19	CHEM 6B	4.00	A+
SP19	CHEM 6C	4.00	WIP

☐ 2) Chemistry Lab

SP19	CHEM 7L	4.00	WIP
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✖ 3) Physics

Exception: This appears on the audit

SP17	PHYS 1A	4.00	TP
FA18	PHYS 2A	4.00	B+

NEEDS: 1 Course

COURSES: PHYS 2B, 2C OR 2D

✖ 4) Physics Lab

NEEDS: 1 Course

COURSES: PHYS 2BL, 2CL, 2DL