


Exceptions in uAchieve

How to apply Undergraduate course work to Graduate requirements.

Run and open an audit for the student, click on the 'Enter Exceptions Mode' button.

MA76 - MASTER OF ARTS IN MATHEMATICS (MA)





Prepared On	10/11/2018 02:43 PM	PID	
Program Code	GRADMA76MA	Catalog Year	Fall 2018





 [Enter Exception Mode](#)

From the audit, click on the 'Advanced Exceptions' icon from any area of the audit:




▼ **MA76 - MASTER OF ARTS IN MATHEMATICS (MA)**

All student course programs must be approved by a faculty advisor prior to registering for classes each quarter, as well as any changes throughout the quarter.

▼  **Core**   

 Graduate-level Mathematics courses approved in consultation with a faculty advisor.   

NEEDS: 6 Courses


COURSES:   

SEE ADVISOR

Once the "Choose an Exception Type" window opens, select the "Apply Transfer Course to Graduate Requirements."

Choose an Exception Type

[Return to list of exceptions](#)

Description	Exception Code
Add Course	AU
Add a Marker	MK
Allow P/NP, S and D Grades	PN
Apply Transfer Course to Graduate Requirements 	UN
CISIS Repeat Code Exception	XI

Enter Course (formatted as Subject (4 char) + Course Number), Select Year/Term from pull-down values, enter hour/units and condition code J:

Add Apply Transfer Course to Graduate Requirements

Course: MATH200A

Year/Term: Fall 2018

Hours: 4.00

Assign Condition Code: J

Note:

Memo:

Authorized By: REGKDK

Date: 01/31/2019

Save & Run Audit Save & Add Exception Cancel

Note: If the course matches an acceptable course in the encoded list, no further action is necessary.

In this example, there is no course listing, but a 'placeholder' for a course list that must also be entered by exception:

✓ ✕ **Core**

✕ Graduate-level Mathematics courses approved in consultation with a faculty advisor.

NEEDS: 6 Courses

COURSES: SEE ADVISOR

Because the newly created 'course' (MATH200A) is to be applied to a specific major requirement, then the 'Assign Condition Code' field will also need to have a 'J' added. A second exception, adding this to the appropriate requirement will be necessary (see documentation for 'How to add a course to a sub requirement').

Click "Save & Run Audit".

✕ **Core**

EARNED: 4.00 Units

✕ Graduate-level Mathematics courses approved in consultation with a faculty advisor.

FA17	MATH200A	4.0	WAIV
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NEEDS: 5 Courses

COURSES: SEE ADVISOR