
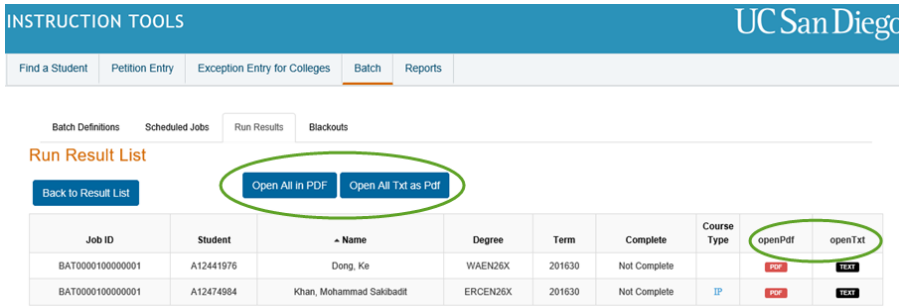
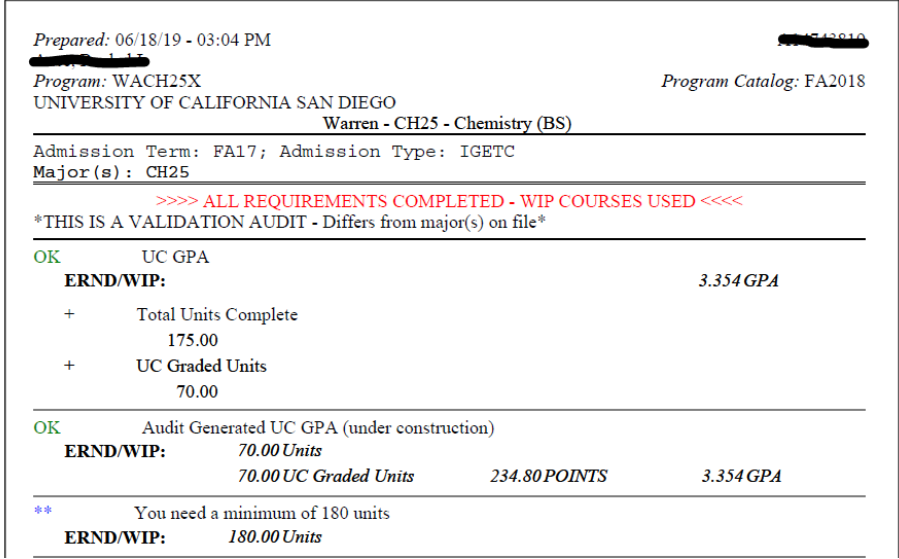


How to duplex print a Batch with PIDS on all pages

		Enrollment Management Registrar's Office	
Project Name	DARS 2.0	Date	April 23, 2018
Revision #	2.0	Prepared By:	Ken Keziah
<p>1. Run Result List Screen:</p> <p style="text-align: center;">Select "Open All in PDF"</p>			
<p>2. "Open All in PDF" displays all PIDS in one multi-page document. Save the PDF to your computer</p>			

How to duplex print a Batch with PIDS on all pages

3. To prevent a student's audit from printing on the back of another student's during duplex printing, click on the Link below:
<https://gradforms.ucsd.edu/dars/>

This will insert a page break where needed as well as print the name and PID on the top of every page in the audit

Select an Audit PDF: Click on 'browse' and select the file you saved.

Select Audit Type:

- Standard

Select check box: Start next PID's Audit on Odd Page for Duplex Printing

Click on "Process"

DEGREE AUDITS UC San Diego

DARS 2.0 - PDF Header

This application is to print Student Name and PID on each page of student's degree audit. It can also add a blank page (page-break) between a batch of audits for duplex printing.

Select an Audit PDF:

Audit Type: Standard 2-column landscape

Start next PID's Audit on Odd Page:
(Duplex Printing)

Note: This tool works well with PDF generated from DARS 2.0 SelfService or Batch Report. It may not work with PDF modified by other applications.