A.1. CPBR Lookup

Need to project employer paid benefits for budgeting or sponsored awards

Is this for a medical center employee?

Yes
  Contact the Medical Center to inquire on rates
  End

No

Is employee eligible for full, partial, postdoc, or not eligible for benefits?

Partial Eligibility

Full Benefits

Is employee a student?

Student

Campus Rate A
  Faculty Summer Salary

Other

Is this for faculty summer salary?

Yes
  Campus Rate B
    Post Doc Scholars

No

Is the title code known?

No
  Use the Decision Tree to determine the campus rate

Yes
  Look up the campus rate using the Title Code Mapping Table

Campus Rate C
  Partial Eligibility

Campus Rate D
  No Eligibility

Campus Rate B
  Post Doc Scholars

Campus Rate C
  Partial Eligibility

Campus Rate D
  No Eligibility

Campus Rate A
  Faculty Summer Salary

Determined by BELI

BELI 1 = Full Benefits
BELI 2-4 = Partial
BELI 5 = Not Eligible
BELI P = Post Doc

A.2. Calculating Benefits
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Need to project employer paid benefits for budgeting or sponsored awards

Has the CPBR to apply been determined?

- Yes
  - A.1. CPBR Lookup

- No
  - Has the CPBR to apply been determined?

Is this for a sponsored project award or proposal?

- Yes
  - Apply the campus rate to the total anticipated annual salary

- No
  - Do you have a breakdown of the employee’s salary by DOS code?

- Yes
  - Using the DOS Code Mapping determine what portion of the employee’s salary is CBR eligible

- No
  - Apply the campus rate to the total anticipated annual salary

Calculation Example

Annual Salary x Campus Rate

$75,000 x 44.5% = $33,375

End

Note:

CBRs eliminate the process of applying different rates to the various types of pay or description of service. Instead, the type of work, determined by the DOS/earn code, is either CBR eligible or ineligible. Salaries associated with CBR eligible DOS/earn codes will have the benefit rate applied. Ineligible DOS/earn codes will not.

DOS Code Mapping Example

Employee receives $50,000 in REG salary and $10,000 in MV2 pay.

Annual eligible salary equals $50,000 since DOS code MV2 is not CBR eligible.

Calculation Example

$50,000 REG Salary
$10,000 BYA Pay (excluded from calc.)
44.5% CPBR

$50,000 x 44.5% = $22,250

Total Budgeted:
$50,000 + 10,000 + 22,250 = $82,250