



Center	Phone	Mail Code	Fax
CSC-A	4-3020	0031	534-8120
Price Ctr	4-7050	0087	822-0610
Geisel	4-2534	0175	534-8811

Affix Barcode
Here
T-SHIRT ORDER

Bill Copy to: _____

Mail Code: _____ Authorized Signature _____

INDEX or RECHARGE NUMBER

SHIPPING

Customer Name: _____ Phone: () _____

Department: _____ Fax: () _____

Building/Room: _____

DELIVER MAIL TRANSFER TO MAIL SERVICES

Pick up at PC Pick up at CSC-A

JOB NUMBER

PRICE \$

PROJECT NAME: _____

Total T-shirt Quantity _____ (multiple sizes, colors and qty, please specify below)

ABOUT YOUR FILES:

File Type: PDF ai Ps tiff jpeg Other _____

File Name: _____

Digital files sent to: printing@ucsd.edu YouSendIT On Disk/USB or other Media

FOR OFFICE USE ONLY

FROM _____	TO _____
Date/Time SUBMITTED _____	Date/Time DUE _____

T-Shirt Style, Colors, Sizes & Quantities

Men's Crew Neck (Enter quantity of each size)

WHITE: _____ Small _____ Medium _____ Large _____ XL _____ 2XL _____ 3XL

BLACK: _____ Small _____ Medium _____ Large _____ XL _____ 2XL _____ 3XL

RED: _____ Small _____ Medium _____ Large _____ XL _____ 2XL _____ 3XL

GRAY: _____ Small _____ Medium _____ Large _____ XL _____ 2XL _____ 3XL

Women's V-Neck (Enter quantity of each size)

WHITE: _____ Small _____ Medium _____ Large _____ XL _____ 2XL

Women's Crew Neck (Enter quantity of each size)

WHITE: _____ Small _____ Medium _____ Large _____ XL _____ 2XL

BLACK: _____ Small _____ Medium _____ Large _____ XL _____ 2XL

RED: _____ Small _____ Medium _____ Large _____ XL _____ 2XL

ROYAL BLUE: _____ Small _____ Medium _____ Large _____ XL _____ 2XL

OTHER INFORMATION

T-SHIRT ORDER

PROOF (T-SHIRT GRAPHIC) REQUIRED: ___ E-Proof ___ Reg Proof

T-SHIRT GRAPHIC LOCATION:

Front

Back

FOR OFFICE USE ONLY:

Design Hrs _____ File Setup/Prepress Hrs (billable) _____ Alt Hrs _____