

Return to: ASK@ucsd.edu

Ask Case: _____

Reissue Unclaimed Check

Request Date: _____

Requested By: _____

Check Number: _____

Check Issue Date: _____

Payee Name: _____

Payee Current Address: _____

Does the payee currently have direct deposit? If yes, please include an updated email address here:

If the payee is not already set up for direct deposit, please have them fill out a Disbursements direct deposit form so that the funds may be submitted electronically.

Notes:
