Overview: To diminish administrative burden there are COI Questions in Kuali Research for certain types of activities, such as, unfunded and service agreements.

Steps:

1. Log into Kuali Research: [https://ucsd.kuali.co/cor/main/#/apps/](https://ucsd.kuali.co/cor/main/#/apps/) and locate the project in Proposal Development (PD).
2. Go to the Key Personnel tab in a KR Proposal Development:

   ![Key Personnel Tab](image1.png)

3. Use the dropdown next to the researcher listed to access the “Compliance Questionnaire” tab. The COI question will be located under “Conflict of Interest”.

   ![Compliance Questionnaire](image2.png)

4. If the service agreement value is greater than $1,000, the Investigator has not had a service agreement with the same entity in the last 12 months, and the answer to the COI financial interest(s) question is “yes”, then Kuali COI will email the Investigator to complete the 700-U form in Kuali COI.