# ADVANCEMENT TRAINING
## WINTER SCHEDULE

### ONGOING
- **New Hire Onboarding 1:1 with Training Manager by appointment**
- **Advancement ESP: 101 ONLINE**

### JANUARY
- **Technical Trainings**
  - **Advancement ESP: 101 In person class (or take ONLINE)**
    - Jan 6th 10a-11:30a [Click Here]
  - **Advancement ESP: Event Creation and Updates**
    - Jan 15th 10a-12:30p [Click Here]
  - **Advancement: Reports Overview**
    - Jan 14th 10a-11a [Click Here]
  - **Advancement: Introduction to Gift Acknowledgements**
    - Jan 8th 10a-11:30a [Click Here]
  - **Advancement: Gift Acknowledgements-Reports, Mail Merge and ESP**
    - Jan 9th 9:30a-12p [Click Here]
  - **Advancement ESP: Basics of Prospect Management for Fundraising**
    - Jan 15th 1p-3p [Click Here]

- **Professional Development Trainings**
  - **Advancement: New Employee Orientation**
    - Jan 14th 2:30p-4p [Click Here]
  - **Advancement: Campus Namings**
    - Jan 8th 10a-12:30p [Click Here]
  - **Fundraising for Capital Projects-AOC, ACAGPDI, UD, LSE**
    - Jan 30th 8:30a-12p [Click Here]
  - **Fundraising for Capital Projects-HS**
    - Jan 30th 1p-4p [Click Here]
  - **Advancement: Prospect Development Services for Fundraising**
    - Jan 22nd 2p-3p [Click Here]

### FEBRUARY
- **Technical Trainings**
  - **Advancement ESP: 101 In person class (or take ONLINE)**
    - Feb 4th 1p-2:30p [Click Here]
  - **Advancement ESP: Event Creation and Updates**
    - Feb 12th 10a-12:30p [Click Here]
  - **Advancement ESP: Basics of Prospect Management for Fundraising**
    - Feb 12th 1p-3p [Click Here]
  - **Advancement: Reports Overview**
    - Feb 11th 10a-11a [Click Here]

- **Professional Development Trainings**
  - **Advancement: New Employee Orientation**
    - Feb 11th 2:30p-4p [Click Here]
  - **Advancement: Prospect Development Services for Fundraising**
    - Feb 19th 2p-3p [Click Here]

### MARCH
- **Technical Trainings**
  - **Advancement ESP: 101 In person class (or take ONLINE)**
    - Mar 3rd 3p-4:30p [Click Here]
  - **Advancement ESP: Event Creation and Updates**
    - Mar 11th 10:30a-12p [Click Here]
  - **Advancement ESP: Basics of Prospect Management for Fundraising**
    - Mar 11th 1p-3p [Click Here]
  - **Advancement: Reports Overview**
    - Mar 10th 10a-11a [Click Here]
  - **Advancement: Introduction to Gift Acknowledgements**
    - Mar 11th 10a-11:30a [Click Here]
  - **Advancement: Gift Acknowledgements-Reports, Mail Merge and ESP**
    - Mar 12th 9:30-12pm [Click Here]
  - **Advancement ESP: Basics of Prospect Management for Fundraising**
    - Mar 11th 1p-3p [Click Here]
  - **Advancement: STAR-UC San Diego gift fund dashboard**
    - Mar 3rd 1p-2:30p [Click Here]

- **Professional Development Trainings**
  - **Advancement: New Employee Orientation**
    - Mar 10th 2:30p-4p [Click Here]
  - **Advancement: Prospect Development Services for Fundraising**
    - Mar 18th 2p-3p [Click Here]

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Questions? Email Caelie, Training Manager at cericksenstark@ucsd.edu