

TES Testing Services

Available Tests, Pricing, and Time Limits

1/30/2015

Temporary Employment Services

UCSD Human Resources

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Test	Unit Value	Cost	Time Allowed (minutes)
ACCOUNTING AND FINANCE:			
Accounts Payable	1	\$20	30
Accounts Payable Fundamentals	1	\$20	90
Accounts Receivable	1	\$20	30
Accounts Receivable/Billing Fundamentals	1	\$20	90
Bookkeeping	1	\$20	30
Bookkeeping Fundamentals	1	\$20	90
Count Out The Money	1	\$20	5
Financial Accounting	1	\$20	90
Financial Analysis	1	\$20	90
Financial Management	1	\$20	90
Financial Professional Aptitude - Proctored	1	\$20	No Limit
General Accounting	1	\$20	30
Handling Money	1	\$20	6
Payroll Fundamentals	1	\$20	90
Payroll/Payroll Tax Reporting	1	\$20	30
Peachtree Accounting 2002	1	\$20	35
Peachtree Accounting 2002 - Essentials	1	\$20	25
QuickBooks 2002	1	\$20	35
QuickBooks 2002-Essentials	1	\$20	25
QuickBooks Pro 2008	1	\$20	90
QuickBooks Pro 2011	1	\$20	90
What Is The Value	1	\$20	5
CALL CENTER:			
Call Center Basic Simulation – 10 Minutes Timed	1	\$20	10
Call Center Basic Simulation – 11 Calls Not Timed	1	\$20	No Limit
Call Center Basic Simulation – 6 Calls Not Timed	1	\$20	No Limit
Call Center Expanded Simulation – 10 Minutes Timed	1	\$20	10
Call Center Expanded Simulation – 4 Calls Not Timed	1	\$20	No Limit
Call Center Expanded Simulation – 8 Calls Not Timed	1	\$20	No Limit
Call Center General Terms	1	\$20	No Limit
Call Center General Terms – Spanish	1	\$20	No Limit
Call Center Place Names	1	\$20	No Limit
Collections Scenario – 4 Calls Not Timed	1	\$20	No Limit
Contact Center Retention Predictor	1	\$20	No Limit
Contact Center Scenario – 5 Calls Not Timed	1	\$20	No Limit
Contact Center Scenario – 8 Calls Not Timed	1	\$20	No Limit
Contact Center Scenario – 5 Calls Not Timed – English/Spanish	1	\$20	No Limit
Contact Center Scenario – 8 Calls Not Timed – English/Spanish	1	\$20	No Limit
Contact Center Scenario – 5 Calls Not Timed – Spanish	1	\$20	No Limit
Contact Center Scenario – 8 Calls Not Timed – Spanish	1	\$20	No Limit
Contact Center Virtual Scenario	1	\$20	30
Contact Center Virtual Scenario – English/Spanish	1	\$20	30
Contact Center Virtual Scenario – No Timer	1	\$20	No Limit

CRM Navigation	1	\$20	25
Customer Care Simulation	1	\$20	10
CLERICAL:			
Administrative Skills			
Office Management	0.5	\$10	90
Office Procedures	0.5	\$10	90
Audio Transcription	0.5	\$10	5
Business Communications	0.5	\$10	35
Business Communications Writing Sample – General	0.5	\$10	30
Business Communications Writing Sample – Insurance	0.5	\$10	30
Business Letter Compose	0.5	\$10	30
Business Letter Edit	0.5	\$10	15
Communications			
Business Writing	0.5	\$10	90
Editing & Proofing (Chicago Style)	0.5	\$10	90
English Vocabulary	0.5	\$10	90
Technical Writing	0.5	\$10	90
Written English	0.5	\$10	90
Written Spanish	0.5	\$10	90
Written French	0.5	\$10	90
Data Entry			
Data Entry Ten Key	0.5	\$10	3
Data Entry Ten Key Split Screen	0.5	\$10	3
Data Entry Alphanumeric Form 1	0.5	\$10	5
Data Entry Alphanumeric Form 2	0.5	\$10	5
Data Entry Alphanumeric Split Screen	0.5	\$10	5
Data Entry Numeric Form 1	0.5	\$10	5
Data Entry Numeric Form 2	0.5	\$10	5
Data Entry Numeric Split Screen	0.5	\$10	5
Grammar			
General Clerical Grammar	0.5	\$10	20
Language Comprehension			
English Language Comprehension	0.5	\$10	No Limit
Reading			
Reading Comprehension	0.5	\$10	No Limit
Reading Comprehension - English	0.5	\$10	90
Reading Comprehension - Spanish	0.5	\$10	90
Shorthand	0.5	\$10	3
Spelling			
General Clerical Spelling-Multiple Choice	0.5	\$10	10
General Clerical Spelling-Short Answer	0.5	\$10	10
Spelling	0.5	\$10	90
Typing			
Split Screen Typing Test	0.5	\$10	6
Typing Test 1	0.5	\$10	5
Typing Test 2	0.5	\$10	5
Typing Test 3	0.5	\$10	5

ESSENTIAL SKILLS:			
General Skills			
Business Communication (Adaptive)	1	\$20	90
Business Concepts	1	\$20	90
Business Ethics Awareness	1	\$20	90
Business Process Reengineering	1	\$20	90
Change Management	1	\$20	90
CRM Concepts	1	\$20	90
Information Security Awareness	1	\$20	90
Internet Research Techniques and Resources	1	\$20	90
Interpersonal Communications	1	\$20	90
Presentation Skills	1	\$20	90
Time Management	1	\$20	90
Workplace Fundamentals	1	\$20	90
Marketing			
Marketing Concepts	1	\$20	90
Marketing Strategy	1	\$20	90
Qwiz Primary Skills:			
Business Math	0.5	\$10	90
Business Vocabulary	0.5	\$10	4
Categorizing and Classifying	0.5	\$10	5
Classifying and Coding	0.5	\$10	4
Editing and Proofing	0.5	\$10	5
Filing-Names	0.5	\$10	3
Filing-Numbers	0.5	\$10	3
Following Instructions	0.5	\$10	8
Following Written Instructions	0.5	\$10	5
Forms Checking	0.5	\$10	5
Math	0.5	\$10	5
Math – Basic Skills	0.5	\$10	6
Math – Intermediate Skills	0.5	\$10	6
Math Fundamentals	0.5	\$10	90
Math Fundamentals (Metric)	0.5	\$10	90
Math Problem Solving	0.5	\$10	8
Math Word Problems	0.5	\$10	10
Paraprofessional	0.5	\$10	No Limit
Proofreading	0.5	\$10	6
Reasoning	0.5	\$10	5
Reviewing Forms	0.5	\$10	5
Sorting and Coding	0.5	\$10	5
Verbal Reasoning	0.5	\$10	5
Visual Comparison	0.5	\$10	5
Visual Speed and Accuracy	0.5	\$10	5
Vocabulary	0.5	\$10	5
HEALTHCARE:			
Billing/Coding			
Dental Surgery Billing and Coding	1	\$20	20
Family Practice Billing and Coding	1	\$20	20
Family Practice Billing and Coding ICD-9	1	\$20	20
ICD-9 and CPT 4 Coding	1	\$20	90

Medical Billing	1	\$20	90
OBGYN Billing and Coding	1	\$20	20
Orthopedic Billing and Coding	1	\$20	20
Pediatric Billing and Coding	1	\$20	20
Pharmacology Billing and Coding	1	\$20	20
Surgery Billing and Coding	1	\$20	20
Vision Billing and Coding	1	\$20	20
Clerical Skills			
Medical Office Skills	1	\$20	90
First Aid Skills			
First Aid Core Knowledge	1	\$20	90
Terminology			
Dental Terminology	1	\$20	20
Family Practice Terminology	1	\$20	20
Medical Terminology	1	\$20	90
OBGYN Terminology	1	\$20	20
Orthopedic Terminology	1	\$20	20
Pediatric Terminology	1	\$20	20
Pharmaceutical Terminology	1	\$20	90
Pharmacology Terminology	1	\$20	20
Surgery Terminology	1	\$20	20
Vision Terminology	1	\$20	20
Spelling			
Dental Spelling-Multiple Choice	1	\$20	20
Dental Spelling-Short Answer	1	\$20	20
Family Practice Spelling-Multiple Choice	1	\$20	20
Family Practice Spelling-Short Answer	1	\$20	20
OBGYN Spelling-Multiple Choice	1	\$20	20
OBGYN Spelling-Short Answer	1	\$20	20
Orthopedic Spelling-Multiple Choice	1	\$20	20
Orthopedic Spelling-Short Answer	1	\$20	20
Pediatric Spelling-Multiple Choice	1	\$20	20
Pediatric Spelling-Short Answer	1	\$20	20
Pharmacology Spelling-Multiple Choice	1	\$20	20
Pharmacology Spelling-Short Answer	1	\$20	20
Surgery Spelling-Multiple Choice	1	\$20	20
Surgery Spelling-Short Answer	1	\$20	20
Vision Spelling-Multiple Choice	1	\$20	20
Vision Spelling-Short Answer	1	\$20	20
Transcription			
Chart Notes Transcription – Female Voice	1	\$20	5
Chart Notes Transcription – Male Voice	1	\$20	5
Consultation Report Transcription	1	\$20	5
Operation Report Transcription	1	\$20	5
HUMAN RESOURCES:			
Behavioral Interviewing	1	\$20	90
Diversity Awareness	1	\$20	90
HIPAA (Privacy)	1	\$20	90
HIPAA (Security)	1	\$20	90
Human Resources Concepts	1	\$20	90

Interviewing and Hiring Concepts	1	\$20	90
Sexual Harassment Awareness	1	\$20	90
Training Delivery and Evaluation	1	\$20	90
Training Development	1	\$20	90
INDUSTRIAL:			
Count and Stack	1	\$20	No Limit
Forklift Operator	1	\$20	No Limit
Matching	1	\$20	4
MIG Welding	1	\$20	No Limit
Process Monitoring - Proctored	1	\$20	No Limit
Production Problem Solving - Proctored	1	\$20	No Limit
Rough Carpentry	1	\$20	No Limit
Ruler Measurement	1	\$20	No Limit
Shop Math – Fractions and Decimals	1	\$20	No Limit
INFORMATION TECHNOLOGY:			
Database Design and Administration			
Crystal Reports 9	2.5	\$50	90
Crystal Reports XI	2.5	\$50	90
Data Warehousing Concepts	2.5	\$50	90
DB2 Administration (OS390)	2.5	\$50	90
DB2 Administration (UDB)	2.5	\$50	90
DB2 Administration (z/OS)	2.5	\$50	90
DB2 Programming	2.5	\$50	90
IMS 6.0	2.5	\$50	90
IMS 9.0	2.5	\$50	90
Informatica PowerMart/PowerCenter 6.2.1	2.5	\$50	90
Microsoft Access 2000 Programming	2.5	\$50	90
Multiple Virtual Storage (MVS)	2.5	\$50	90
Oracle 8.0 Administration	2.5	\$50	90
Oracle 8i Administration	2.5	\$50	90
Oracle 9i – Administration	2.5	\$50	90
Oracle 10g Administration	2.5	\$50	90
Oracle 11g Administration	2.5	\$50	90
Oracle Developer 11g	2.5	\$50	90
Oracle Developer 2000	2.5	\$50	90
Oracle Forms 6.0	2.5	\$50	90
Oracle Forms 10g	2.5	\$50	90
RDBMS Concepts	2.5	\$50	90
Sybase 12.5 Administration	2.5	\$50	90
VSAM	2.5	\$50	90
Engineering Applications			
AutoCAD 2000	2.5	\$50	90
AutoCAD 2002 (Interactive)	2.5	\$50	90
AutoCAD 2004 (Interactive)	2.5	\$50	90
AutoCAD 2007 (Interactive)	2.5	\$50	90
Computer Electronics	2.5	\$50	90
Financial and Human Resources Applications			
Oracle Financials Rel 11	2.5	\$50	90
Internet Development and Administration			

.NET Framework 1.0	2.5	\$50	90
.NET Framework 1.0 Fundamentals	2.5	\$50	90
.NET Framework 2.0	2.5	\$50	90
.NET Framework 3.5	2.5	\$50	90
.NET Framework 3.5 Fundamentals	2.5	\$50	90
.NET Framework 4.0	2.5	\$50	90
.NET Framework 4.5	2.5	\$50	90
3D Studio MAX	2.5	\$50	90
Active Server Pages	2.5	\$50	90
ADO.NET 1.0	2.5	\$50	90
ADO.NET 2.0	2.5	\$50	90
AJAX	2.5	\$50	90
ColdFusion 5	2.5	\$50	90
ColdFusion 8	2.5	\$50	90
ColdFusion MX	2.5	\$50	90
CSS2	2.5	\$50	90
CSS3	2.5	\$50	90
Dynamic HTML	2.5	\$50	90
HTML 4.0	2.5	\$50	90
HTML5	2.5	\$50	90
Internet Security Concepts	2.5	\$50	90
Internet Technology Fundamentals	2.5	\$50	90
Java Server Pages (JSP 1.1)	2.5	\$50	90
Java Server Pages (JSP 1.2)	2.5	\$50	90
Java Server Pages (JSP 2.1)	2.5	\$50	90
Java 2 Platform Enterprise Edition (J2EE)	2.5	\$50	90
Java 2 Platform Enterprise Edition (J2EE) 1.4	2.5	\$50	90
Java 2 Platform Enterprise Edition (J2EE) 1.4 Fundamentals	2.5	\$50	90
Java 2 Platform MicroEdition (J2ME)	2.5	\$50	90
Java Platform Enterprise Edition 5 (Java EE 5)	2.5	\$50	90
Java Platform Enterprise Edition 6 (Java EE 6)	2.5	\$50	90
Javascript 1.2	2.5	\$50	90
Javascript 1.5	2.5	\$50	90
Javascript 1.5 Fundamentals	2.5	\$50	90
Javascript 1.8	2.5	\$50	90
Macromedia Director 8	2.5	\$50	90
Microsoft Windows Internet Explorer 6.0 Administration	2.5	\$50	90
SOAP	2.5	\$50	90
Struts 1.2	2.5	\$50	90
Web Design for Accessibility	2.5	\$50	90
Web Server Administration	2.5	\$50	90
Web Services Application Engineering	2.5	\$50	90
Web Services Concepts	2.5	\$50	90
XHTML 1.1	2.5	\$50	90
XML	2.5	\$50	90
XML Concepts	2.5	\$50	90
XSL	2.5	\$50	90
Management			
Disaster Recovery and Planning	2.5	\$50	90

E-Commerce Concepts	2.5	\$50	90
ERP Concepts	2.5	\$50	90
Information Technology Terminology	2.5	\$50	90
ITIL Concepts	2.5	\$50	90
J.D. Edwards OneWorld Report Design (ERW)	2.5	\$50	90
Project Management (1996)	2.5	\$50	90
Project Management (2000)	2.5	\$50	90
Project Management (2005)	2.5	\$50	90
Project Management (2008)	2.5	\$50	90
Project Management (2013)	2.5	\$50	90
SEI Capability Maturity Model Implementation	2.5	\$50	90
SEI Capability Maturity Model Integration (CMMI)	2.5	\$50	90
Siebel 2000 Administration	2.5	\$50	90
Software Business Analysis	2.5	\$50	90
Network and Systems Administration			
Apache 1.3.12 Administration	2.5	\$50	90
Apache 2.0 Administration	2.5	\$50	90
BEA WebLogic Application Server 8.1	2.5	\$50	90
Cellular Technology	2.5	\$50	90
Check Point FireWall-1 Administration	2.5	\$50	90
Check Point FireWall-1 NG Administration	2.5	\$50	90
Cisco Network Design	2.5	\$50	90
Cisco Network Support	2.5	\$50	90
Cisco Networking Concepts	2.5	\$50	90
Cisco Router Fundamentals	2.5	\$50	90
Cisco Security	2.5	\$50	90
Citrix Administration	2.5	\$50	90
Client/Server Concepts	2.5	\$50	90
Computer Forensics	2.5	\$50	90
Computer Telephony Integration (CTI)	2.5	\$50	90
Electronic Data Interchange (EDI)	2.5	\$50	90
Embedded Systems Concepts	2.5	\$50	90
Fiber Optics	2.5	\$50	90
Firewall Administration Concepts	2.5	\$50	90
Information Technology Security Fundamentals	2.5	\$50	90
IP Routing & Switching	2.5	\$50	90
LAN/WAN Communications	2.5	\$50	90
Linux Administration (General)	2.5	\$50	90
Linux Administration (Red Hat)	2.5	\$50	90
Linux Administration (Red Hat 9)	2.5	\$50	90
Linux Administration (Red Hat Enterprise Linux 5)	2.5	\$50	90
Linux Administration (Red Hat Enterprise Linux 6)	2.5	\$50	90
Linux Administration (SuSE)	2.5	\$50	90
Lotus Notes 4.0 Administration	2.5	\$50	90
Macintosh OS X 10.2 Desktop Administration	2.5	\$50	90
Macintosh OS X 10.4 Desktop Administration	2.5	\$50	90
Microsoft Exchange Server 2000 Administration	2.5	\$50	90
Microsoft Exchange Server 2003 Administration	2.5	\$50	90
Microsoft Exchange Server 2007 Administration	2.5	\$50	90
Microsoft Internet Information Server 5.0 Administration	2.5	\$50	90

Microsoft ISA Server 2000 Administration	2.5	\$50	90
Microsoft Security	2.5	\$50	90
Microsoft SharePoint 2007 (MOSS) Administration	2.5	\$50	90
Microsoft SharePoint Portal Server 2003	2.5	\$50	90
Microsoft SQL Server 2000 Administration	2.5	\$50	90
Microsoft SQL Server 2000 Programming	2.5	\$50	90
Microsoft SQL Server 2005 Administration	2.5	\$50	90
Microsoft SQL Server 2005 Programming	2.5	\$50	90
Microsoft SQL Server 2008 Administration	2.5	\$50	90
Microsoft SQL Server 2008 Programming	2.5	\$50	90
Microsoft SQL Server 2012 Administration	2.5	\$50	90
Microsoft SQL Server 2012 Programming	2.5	\$50	90
Microsoft Windows 2000 Active Directory	2.5	\$50	90
Microsoft Windows 2000 Desktop Administration	2.5	\$50	90
Microsoft Windows 2000 Server Administration	2.5	\$50	90
Microsoft Windows 2003 Active Directory	2.5	\$50	90
Microsoft Windows 2008 Active Directory	2.5	\$50	90
Microsoft Windows 7 Desktop Administration	2.5	\$50	90
Microsoft Windows 8 Desktop Administration	2.5	\$50	90
Microsoft Windows NT 4.0 Administration	2.5	\$50	90
Microsoft Windows Server 2003 Administration	2.5	\$50	90
Microsoft Windows Server 2008 Administration	2.5	\$50	90
Microsoft Windows Vista Desktop Administration	2.5	\$50	90
Microsoft Windows XP Desktop Administration	2.5	\$50	90
MySQL 3.23 Administration	2.5	\$50	90
MySQL 5.6 Administration	2.5	\$50	90
Network Authentication	2.5	\$50	90
Network Monitoring	2.5	\$50	90
Network Security	2.5	\$50	90
Networking Concepts	2.5	\$50	90
Novell NetWare 5.0 Administration	2.5	\$50	90
OS/400	2.5	\$50	90
People Tools 8.4	2.5	\$50	90
SAP Basis Administration	2.5	\$50	90
Server Administration	2.5	\$50	90
Storage Area Networks (SAN) Concepts	2.5	\$50	90
Systems Analysis	2.5	\$50	90
TCP/IP Administration	2.5	\$50	90
Unix Administration (AIX)	2.5	\$50	90
Unix Administration (General)	2.5	\$50	90
Unix Administration (HP)	2.5	\$50	90
Unix Administration (Solaris 7)	2.5	\$50	90
Unix Administration (Solaris 8)	2.5	\$50	90
Unix Administration (Solaris 9)	2.5	\$50	90
Unix Administration (Solaris 10)	2.5	\$50	90
Voice over Internet Protocol (VoIP)	2.5	\$50	90
WAN Technologies	2.5	\$50	90
Windows Application Program Interface	2.5	\$50	90
Wireless Network Technology	2.5	\$50	90
Programming Languages and Application Development			

ABAP	2.5	\$50	90
Android 4.0 Development	2.5	\$50	90
Apple iOS5 Development	2.5	\$50	90
ASP.NET 1.0	2.5	\$50	90
ASP.NET 1.0 Fundamentals	2.5	\$50	90
ASP.NET 2.0	2.5	\$50	90
ASP.NET 3.5	2.5	\$50	90
ASP.NET 3.5 Fundamentals	2.5	\$50	90
ASP.NET 4.0	2.5	\$50	90
ASP.NET 4.5	2.5	\$50	90
Assembly Language	2.5	\$50	90
Bash Shell Scripting 2.0	2.5	\$50	90
C# 1.0	2.5	\$50	90
C# 1.0 Fundamentals	2.5	\$50	90
C# 2.0	2.5	\$50	90
C# 2.0 Fundamentals	2.5	\$50	90
C# 3.0	2.5	\$50	90
C# 3.0 Fundamentals	2.5	\$50	90
C# 4.0	2.5	\$50	90
C# 5.0	2.5	\$50	90
C++03	2.5	\$50	90
C++03 Fundamentals	2.5	\$50	90
C++11	2.5	\$50	90
C11	2.5	\$50	90
C99	2.5	\$50	90
C99 Fundamentals	2.5	\$50	90
CICS	2.5	\$50	90
COBOL I (ANSI 2002)	2.5	\$50	90
COBOL I (ANSI 74)	2.5	\$50	90
COBOL II	2.5	\$50	90
COBOL II Fundamentals	2.5	\$50	90
Cognos Development 8	2.5	\$50	90
COM/DCOM (Visual Basic)	2.5	\$50	90
CORBA 2.3 C++	2.5	\$50	90
Customer Requirements Analysis	2.5	\$50	90
Data Modeling Concepts	2.5	\$50	90
Delphi 6.0	2.5	\$50	90
Delphi 6.0 Fundamentals	2.5	\$50	90
Hibernate 3.x	2.5	\$50	90
Java – EJB 1.1	2.5	\$50	90
Java – EJB 2.0	2.5	\$50	90
Java – EJB 2.0 Fundamentals	2.5	\$50	90
Java – EJB 3.0	2.5	\$50	90
Java – EJB 3.0 Fundamentals	2.5	\$50	90
Java 2	2.5	\$50	90
Java 2 - GUI	2.5	\$50	90
Java 2 – Non-GUI	2.5	\$50	90
Java 2 Fundamentals	2.5	\$50	90
Java 5	2.5	\$50	90
Java 5 Fundamentals	2.5	\$50	90
Java 6	2.5	\$50	90

Java 6 Fundamentals	2.5	\$50	90
Java 7	2.5	\$50	90
Java XML Technologies	2.5	\$50	90
JCL	2.5	\$50	90
Linux Programming (General)	2.5	\$50	90
LoadRunner 7.x	2.5	\$50	90
Lotus Domino R5 Programming	2.5	\$50	90
LotusScript R5 Programming	2.5	\$50	90
Natural	2.5	\$50	90
OO Concepts	2.5	\$50	90
OO Design Patterns	2.5	\$50	90
Oracle PL/SQL	2.5	\$50	90
Oracle PL/SQL Fundamentals	2.5	\$50	90
Perl 5.6	2.5	\$50	90
Perl 5.8	2.5	\$50	90
Perl 5.12	2.5	\$50	90
PHP 4	2.5	\$50	90
PHP 5	2.5	\$50	90
PHP 5.3	2.5	\$50	90
PHP 5.4	2.5	\$50	90
PowerBuilder 8.0	2.5	\$50	90
PowerBuilder 9.0	2.5	\$50	90
Programmer/Analyst Aptitude	2.5	\$50	90
Programming Concepts	2.5	\$50	90
Python 2.4	2.5	\$50	90
RPG IV	2.5	\$50	90
Ruby 1.9	2.5	\$50	90
SAS 6.0 (Base)	2.5	\$50	90
SAS 8.2 (Base)	2.5	\$50	90
Software Configuration Management	2.5	\$50	90
Software Quality Assurance	2.5	\$50	90
Software Testing	2.5	\$50	90
Spring 2.5	2.5	\$50	90
SQL (ANSI)	2.5	\$50	90
SQL (ANSI) Fundamentals	2.5	\$50	90
Unified Modeling Language (UML)	2.5	\$50	90
Unix Korn Shell Scripting	2.5	\$50	90
Unix Programming (General)	2.5	\$50	90
VBScript 5.5	2.5	\$50	90
Visual Basic 2008	2.5	\$50	90
Visual Basic 2008 Fundamentals	2.5	\$50	90
Visual Basic 6.0	2.5	\$50	90
Visual Basic 6.0 Fundamentals	2.5	\$50	90
Visual Basic.NET	2.5	\$50	90
Visual Basic.NET Fundamentals	2.5	\$50	90
Visual C++	2.5	\$50	90
Visual FoxPro 6.0	2.5	\$50	90
WebSphere MQ	2.5	\$50	90
WinRunner 6.0	2.5	\$50	90
Technical Support			
Computer Technical Support	2.5	\$50	90

Network Technical Support	2.5	\$50	90
Technical Help Desk	2.5	\$50	90
Technical Help Desk (Microsoft)	2.5	\$50	90
LEGAL:			
Bankruptcy Law	1	\$20	60
Contract Law	1	\$20	60
Criminal Law	1	\$20	60
General Law	1	\$20	60
Legal Audio Transcription	1	\$20	5
Legal Research	1	\$20	60
Legal Spelling-Multiple Choice	1	\$20	10
Legal Spelling-Short Answer	1	\$20	10
Legal Terminology	1	\$20	20
Legal Typing	1	\$20	5
Legal Vocabulary	1	\$20	20
Litigation	1	\$20	60
WordPerfect 9.0 for Legal	1	\$20	35
SOFTWARE SKILLS:			
MS Internet Explorer			
Internet Explorer 6	0.5	\$10	35
Internet Explorer 6-Essentials	0.5	\$10	25
Microsoft Internet Explorer 6.0 Fundamentals (Adaptive)	0.5	\$10	90
MS Office 2013			
Microsoft Word 2013 (adaptive)	0.5	\$10	90
MS Office 2010			
Microsoft Access 2010 (adaptive)	0.5	\$10	90
Microsoft Excel 2010	0.5	\$10	35
Microsoft Excel 2010 – Essentials	0.5	\$10	25
Microsoft Excel 2010 (adaptive)	0.5	\$10	90
Microsoft Office 2010 Fundamentals (adaptive)	0.5	\$10	90
Microsoft Outlook 2010 (adaptive)	0.5	\$10	90
Microsoft PowerPoint 2010 – Essentials	0.5	\$10	25
Microsoft PowerPoint 2010 (adaptive)	0.5	\$10	90
Microsoft Word 2010	0.5	\$10	35
Microsoft Word 2010 (adaptive)	0.5	\$10	90
Microsoft Word 2010 – Essentials	0.5	\$10	25
MS Office 2007			
Microsoft Excel 2007	0.5	\$10	35
Microsoft Excel 2007 - Essentials	0.5	\$10	25
Microsoft Excel 2007 (adaptive)	0.5	\$10	90
Microsoft Office 2007 Fundamentals (adaptive)	0.5	\$10	90
Microsoft PowerPoint 2007 - Essentials	0.5	\$10	25
Microsoft PowerPoint 2007 (adaptive)	0.5	\$10	90
Microsoft Project 2007	0.5	\$10	90
Microsoft Visio 2007	0.5	\$10	90
Microsoft Word 2007	0.5	\$10	35
Microsoft Word 2007 - Essentials	0.5	\$10	25
Microsoft Word 2007 (adaptive)	0.5	\$10	90

MS Office 97			
Microsoft Access 97	0.5	\$10	45
Microsoft Access 97-Essentials	0.5	\$10	25
Microsoft Excel 97	0.5	\$10	45
Microsoft Excel 97-Essentials	0.5	\$10	25
Microsoft PowerPoint 97	0.5	\$10	45
Microsoft PowerPoint 97-Essentials	0.5	\$10	25
Microsoft Word 97	0.5	\$10	45
Microsoft Word 97-Essentials	0.5	\$10	25
MS Office 2000			
Microsoft Access 2000	0.5	\$10	35
Microsoft Access 2000-Essentials	0.5	\$10	25
Microsoft Excel 2000	0.5	\$10	35
Microsoft Excel 2000-Essentials	0.5	\$10	25
Microsoft Outlook 2000	0.5	\$10	35
Microsoft Outlook 2000-Essentials	0.5	\$10	25
Microsoft PowerPoint 2000	0.5	\$10	35
Microsoft PowerPoint 2000-Essentials	0.5	\$10	25
Microsoft Project 2000	0.5	\$10	35
Microsoft Publisher 2000	0.5	\$10	90
Microsoft Word 2000	0.5	\$10	35
Microsoft Word 2000-Essentials	0.5	\$10	25
Operating Systems			
Microsoft Windows 2000	0.5	\$10	35
Microsoft Windows 2000 - Spanish	0.5	\$10	35
Microsoft Windows 98	0.5	\$10	35
Microsoft Windows XP	0.5	\$10	35
Microsoft Windows XP-Essentials	0.5	\$10	25
MS Office XP			
Microsoft Access 2002	0.5	\$10	35
Microsoft Access 2002-Essentials	0.5	\$10	25
Microsoft Access 2002 Fundamentals (Adaptive)	0.5	\$10	90
Microsoft Excel 2002	0.5	\$10	35
Microsoft Excel 2002-Essentials	0.5	\$10	25
Microsoft Outlook 2002	0.5	\$10	35
Microsoft Outlook 2002-Essentials	0.5	\$10	25
Microsoft PowerPoint 2002	0.5	\$10	35
Microsoft PowerPoint 2002-Essentials	0.5	\$10	25
Microsoft Project 2002	0.5	\$10	90
Microsoft Word 2002	0.5	\$10	35
Microsoft Word 2002-Essentials	0.5	\$10	25
MS Office 2003			
Microsoft Access 2003 (Adaptive)	0.5	\$10	90
Microsoft Access 2003 Fundamentals (Adaptive)	0.5	\$10	90
Microsoft Excel 2003 – Essentials	0.5	\$10	25
Microsoft Excel 2003	0.5	\$10	35
Microsoft Excel 2003 (Adaptive)	0.5	\$10	90
Microsoft Excel 2003 Fundamentals (Adaptive)	0.5	\$10	90
Microsoft Office 2003 Fundamentals (Adaptive)	0.5	\$10	90
Microsoft Outlook 2003	0.5	\$10	25

Microsoft Outlook 2003 Fundamentals (Adaptive)	0.5	\$10	90
Microsoft PowerPoint 2003 – Essentials	0.5	\$10	25
Microsoft PowerPoint 2003 (Adaptive)	0.5	\$10	90
Microsoft PowerPoint 2003 Fundamentals (Adaptive)	0.5	\$10	90
Microsoft Word 2003 - Essentials	0.5	\$10	25
Microsoft Word 2003	0.5	\$10	35
Microsoft Word 2003 (Adaptive)	0.5	\$10	90
Microsoft Word 2003 Fundamentals (Adaptive)	0.5	\$10	90
Multimedia			
Adobe Illustrator 8.0	2.5	\$50	90
Adobe Illustrator CS	2.5	\$50	90
Adobe InDesign CS	2.5	\$50	90
Adobe InDesign CS3	2.5	\$50	90
Adobe InDesign CS5.5	2.5	\$50	90
Adobe Photoshop 7.0	2.5	\$50	90
Adobe Photoshop CS	2.5	\$50	90
Adobe Photoshop CS3	2.5	\$50	90
Adobe Photoshop CS5	2.5	\$50	90
CorelDRAW 9.0	2.5	\$50	90
Fireworks MX 2004	2.5	\$50	90
Flash CS3	2.5	\$50	90
Flash MX	2.5	\$50	90
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Basic Computer Literacy V2	0.5	\$10	35
Computer Fundamentals – Mac OS 8.6 (Adaptive)	0.5	\$10	90
Computer Fundamentals – Mac OS X (Adaptive)	0.5	\$10	90
Computer Fundamentals – Mac OS X 10.4 (Adaptive)	0.5	\$10	90
Computer Fundamentals (Win 2000) (Adaptive)	0.5	\$10	90
Computer Fundamentals (Win 7) (Adaptive)	0.5	\$10	90
Computer Fundamentals (Win XP) (Adaptive)	0.5	\$10	90
Computer Literacy – Windows 7 (Adaptive)	0.5	\$10	90
Computer Literacy – Windows XP (Adaptive)	0.5	\$10	90
French Basic Computer Literacy	0.5	\$10	35
Word Processing Fundamentals	0.5	\$10	90
Web Design			
Adobe PageMaker 6.5	2.5	\$50	90
Dreamweaver CS3	2.5	\$50	90
Dreamweaver MX	2.5	\$50	90
Dreamweaver MX 2004	2.5	\$50	90
Microsoft Front Page 2000	2.5	\$50	90
Quark XPress 4	2.5	\$50	90
Web Design Concepts	2.5	\$50	90
Web Development Concepts	2.5	\$50	90
Lotus 1-2-3			
Lotus 1-2-3 97	0.5	\$10	45
Lotus 1-2-3 97 – Essentials	0.5	\$10	25
Word Pro			
Word Pro 9.0	0.5	\$10	45
Word Pro 9.0 – Essentials	0.5	\$10	25

WordPerfect			
WordPerfect 8.0	0.5	\$10	45
WordPerfect 8.0 – Essentials	0.5	\$10	25
WordPerfect 9.0	0.5	\$10	35
WordPerfect 9.0 – Essentials	0.5	\$10	25