**Staff Education and Development Newsletter**

"our learning strategies, your professional success"

July/August 2017

**Featured Classes and Programs**

To register, visit uclearning.ucsd.edu

**Collaboration**

Synergy among our collaborative and service-centric people and processes
(from the Campus Strategic Plan)

The most recent IdeaWave campaign asked for your suggestions for further streamlining our administration or programs to save costs. What else can you do to foster synergy across the university? Consider the training and development resources available from Staff Education & Development to get started.

**Develop Your Leadership Skills**

**Management Skills Assessment Program**

The Management Skills Assessment Program (MSAP) is designed to strengthen the engagement and preparation of high-potential UC supervisors, managers, and professionals. It offers an intensive, off-site, assessment experience for early career managers.

The program guides participants through a series of structured exercises observed by trained assessors who offer feedback about observed strengths and development areas. Subsequent, collaborative work after the program between the assesseee and their sponsoring manager fine-tunes a professional development plan designed to optimize assessment feedback.

Applications for Fall 2017 are closed, but consider applying for the Spring 2018 session.

Visit blink.ucsd.edu/hr/training/programs/MSAP.html for information about eligibility, location, future dates, and program fees.

**Updates from Skillsoft**

**Your Free E-Learning Tool**

In the Campus Strategic Plan, an area for alignment across the university is realizing "synergy among our collaborative and service-centric people and processes." What can you do to foster synergy and collaboration?

For July and August, Skillsoft is featuring a video, a book, and a course to help you learn more about synergy — visit UC San Diego's Skillsoft eLearning tool, and find more resources in the Featured Topic "Collaboration.”

You can access the resources on Skillsoft anytime, from any device, and they’re free to all UC San Diego staff!

**UC Learning Center News**

**Getting Help**

The Staff Education and Development LMS Support Team is pleased to announce that you now have two ways to requesting assistance with the UC Learning Center. In addition to e-mailing LMS-support@ucsd.edu you may now also request support via the BFSupport web portal. The LMS Support Team will continue to service your UC Learning needs through both of these access points. This change allows us to serve you better! For more details visit blink.ucsd.edu/hr/training/uclic/support.html.

**2017 System Upgrade**

The University of California is upgrading the UC Learning Center (UCLC). During the conversion, the UCLC will be unavailable for any activity from Friday, July 28 at 5:00 pm until 8:00 am on Tuesday, August 8, 2017. For more details on the upgrade and what the system downtime means for you, visit blink.ucsd.edu/hr/training/uclic/upgrade.html.

**Upcoming Classes**

- Managing Meetings and Groups Effectively 7/11/2017
- Campus Asset Management Training (CAMS 102) 7/19/2017
- How Compassion & Forgiveness Can Transform the Workplace 7/26/2017
- How to Support a Student Survivor 7/26/2017
- Confidentiality of Records: Privacy/Access/The Law 7/28/2017
- Active Shooter Survival Education Response Training 8/1/2017
- Helping Seniors Stay in their Homes 8/15/2017
- Moving Toward Multicultural Competence 8/23/2017

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