

Compliance Training: Audiences & Deadlines

Training	Audience	Assignment & Deadline	Frequency
UC Cyber Security Awareness Fundamentals (eCourse, ≈35 minutes)	Staff, faculty, and student employees with Active employment status. Certain job codes are exempt.	Assigned in the UC Learning Center. Required audience will receive an email from the UC Learning Center. Deadline: 42 days from date of assignment	Annually
UC Sexual Violence and Sexual Harassment Prevention Training for Staff (eCourse, ≈50 minutes) *Can also take Life Theater’s Survival Guide or The Survival Guide (in-person courses, 2 hours)	All non-supervisory staff, and student employees with Active employment status.	Assigned in the UC Learning Center. Required audience will receive an email from the UC Learning Center. Deadline: Within 42 days from the date of assignment, due every two years	Every 2 years
UC Sexual Violence and Sexual Harassment Prevention Training for Supervisors and Faculty (eCourse, 2 hours) *Can also take Life Theater’s Survival Guide or The Survival Guide (in-person courses, 2 hours)	All supervisory staff, and all faculty with Active employment status.	Assigned in the UC Learning Center. Required audience will receive an email from the UC Learning Center. Deadline: 90 days from date of assignment, due every two years	Every 2 years
Compliance Briefing: UC Ethical Values and Conduct (eCourse, ≈30 minutes)	Staff, faculty, and student employees with Active employment status.	Assigned in the UC Learning Center. Required audience will receive an email from the UC Learning Center. Deadline: Varies based on department, generally 60 – 90 days	As determined by the UC Office of the President

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Compliance and Conflict of Interest For Researchers Briefing (COIR) (eCourse, ≈30 minutes)	All researchers who received more than \$1 in extramural funds in the prior year.	Assigned in the UC Learning Center. Required audience will receive an email from the UC Learning Center. Deadline: 90 days from date of assignment, annually	Annually
Injury and Illness Prevention Program (in-person course, 90 minutes)	All UC employees	Visit the UC Learning Center to register for this course. Deadline: 30 days from the date of hire	Once during the course of employment
Laboratory Safety Trainings	All staff and faculty who work in a laboratory	Varies, see blink.ucsd.edu/go/labchemtrain for requirements	
FERPA - Confidentiality of Student Records and Privacy Rights (eCourse, ≈30 minutes)	All staff and faculty who access student records	Assigned by either the UC San Diego Registrar Office or by department; will receive an email from Registrar Office or the UC Learning Center. Deadline: Varies by area	Every 3 years

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