

STAFF EDUCATION & DEVELOPMENT NEWSLETTER

"our learning strategies, your professional success"

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FEATURED LEARNING & DEVELOPMENT (L&D) SOLUTIONS

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THE 70:20:10 LEARNING STRATEGY

Create and launch your own [Individual Development Plan \(IDP\)](#)! Once established, the IDP is an exceptional tool to target your professional and personal development, which can increase your career opportunities. The process of completing the IDP begins with two IDP worksheets which are then transferred into the UC San Diego IDP. The IDP uses a five step planning process. Each one is essential to the completion of a thorough and effective IDP.



For assistance in creating your IDP, contact Staff Education & Development at anytime!

CAREER CONNECTION

[Career Connection](#) is a free, comprehensive career development program for UC San Diego staff. It provides information and tools to assist you in achieving greater job satisfaction, current job enhancement, and lateral or upward career mobility. All UC San Diego staff employees, retirees and individuals on lay-off status are eligible to join Career Connection.

There are ten career planning and development services, ranging from career development workshops, to individual career consultations, to a staff mentorship program and mock interviews, just to list a few. See the full list of services at blink.ucsd.edu/go/careerconnection.

SKILLSOFT - YOUR FREE E-LEARNING TOOL

Individual Development Planning

Skillsoft has videos, books and e-courses to assist you in developing your IDP - in the Featured Content we've listed a 28 minute e-course "Developing a Plan to Further Your Career," a book "Personal Development Planning: Learning to Succeed," and 4 minute video "Development Plan Characteristics" to help you along.

Also try the resources in the Career Development folder under Featured Topics. Or you can find ideas about developing skills in specific areas using the resources in the UC Core Competencies part of the Skillsoft Library - just click on "The Library" and they'll be listed on the far right.



A NOTE FROM OUR DIRECTOR

In this issue, we've highlighted a multitude of courses and other resources we offer for your development and professional success. In addition, I wish to spotlight the Organization Development (OD) consulting services that we deliver to help staff accomplish their people and organizational development goals. Services cover strategic planning, team development, retreats, individual development (professional and career), change management, and leadership development outcomes.

Our team has been highly productive this calendar year with a huge impact across divisions and departments of many sizes and shapes. We've reached 1,000+ staff from almost every VC area in ten months with nearly perfect client satisfaction scores. In serving these groups, we help them do their job better in meeting their Research, Student and Public Service goals.

Please join me in recognizing Linda Thai Schlossman and Justin Long for their positive impact on campus. Please consider sharing your personal learnings and stories of how our services and classes positively impacted your professional growth, team, leadership, career building, and other work outcomes. Send stories and feedback to staffeducation@ucsd.edu.

— Bernadette

UPCOMING CLASSES

Creating an Effective Individual Development Plan	11/8/2018
Workplace Bullying, Fear, and Building Trust	11/14/2018
Expectant Parent Workshop	11/14/2018
Budgeting 101A: Best Fiscal Practices	11/20/2018
Budgeting 135: Staffing List Basics	11/21/2018
FinancialLink 102: Intermediate	12/3/2018
Career Connection: Job Interviewing Skills	12/5/2018
Effective Business Writing	12/7/2018

To register, visit uclearning.ucsd.edu

ONGOING RESOURCES

- ◇ The [My UC Career](#) portal is home to six self-paced modules available to UC employees seeking to advance their career.
- ◇ The [Managing Unconscious Bias Series](#) increases awareness of implicit bias and reduce its impact at the University.
- ◇ The [UC People Management Certificate](#) builds on completed course work to increase management skills.