UCPath Progress

The Week in Review

Project Planning & Monitoring
- The PMOs met via web conference to discuss UCPath Center job descriptions, data conversion and logistics for this week’s start of configuration workshops.

Communication/Change Mgt
- Project update to medical center controllers.
- Continued discussions of high-level training plan with local project managers.

Business Process Design & Standardization
- Successfully completed the first week of HR configuration workshops.
- Completed functional designs for three interfaces and two extensions.
- All GL integration functional designs have been distributed to workgroups for review.

- Business process maps are now final and posted to SharePoint. Five outstanding items will be referred to the Practices Board for resolution.
- The Management Workgroup agreed to begin preliminary planning for January 31 implementation of biweekly payroll for non-exempt employees and factor accrual for all non-faculty employees.

Data Conversion
- Payroll data mapping is complete with only a few minor outstanding items.

UCPath Center
- The UCPath Center organization structure, job descriptions and related documents were posted to SharePoint for PMO review.
- Work continues on the Transition Toolkit, a narrated PowerPoint presentation that will be posted on the UCPath website when it is launched September 7.
- An MOU has been developed with UCR for UCPath Center infrastructure (IT and telephone) buildout support.
- Enwisen has been selected as the case and knowledge management tool. FAQs were distributed to PMOs.

Technical Development
- Successfully tested connectivity between Oracle’s data center and UCLA.
- The Managed File Transfer (sFTP) team completed its charter and developed a list of potential vendors. sFTP will be used to facilitate data transfer between locations, and the team is driving to be ready for SIT beginning in January.

Coming Up Next Week

Project Planning & Monitoring
- UCPath PMO meeting to discuss UCPath Center organization structure and job descriptions.

Process Design/Standardization
- HR configuration workshops continue.
- Develop recommendation for handling employees who live and work outside of the US and do not have SSNs/ITINs.

Data Conversion
- Complete data conversion validation in preparation for 9/4 release to Wave 1 locations.

UCPath Center
- PMO review of UCPath Center job descriptions and organizational structure.
- Review and score recruitment agency responses.

Technical Development
- Publish revised ODS timeline to SharePoint.
- Complete draft of testing automation tool end-user guide.

Upcoming Meetings/Milestones

PMO Web Conference 8/27
GL Integration Steering Committee 8/28
HR Configuration Workshops 8/29-30 9/4
Wave I PMO meeting 9/4
HR/Academic Personnel Configuration Workshop 9/5-6
Management Workgroup meets 9/6
Practices Board meets 9/6