CHANCELLORS
VICE PRESIDENTS
VICE CHANCELLORS – ADMINISTRATION
VICE CHANCELLORS – PLANNING AND BUDGET
CHIEF EXECUTIVE OFFICERS – MEDICAL CENTERS

Dear Colleagues:

I am writing to update you on our efforts to deploy an integrated payroll and human resource system across all ten campuses and five medical centers, and to thank you for continuing to make this project a high priority at your location.

As you know, we are well on our way to implementing new business processes and systems that will allow us to deliver better, more cost-effective payroll, human resources and academic personnel services.

These new systems and processes will give us vastly improved analytical and operational capabilities, while also improving the service experience of faculty and staff. Equally important, they will help us address our serious budget challenges by increasing efficiency and reducing administrative costs. Simply put, this project is central to creating a new level of excellence in UC’s administrative operations.

Our first-wave campuses will transition to the new systems in January 2013, just a little more than a year from now. Between now and then, some crucial steps will occur.

First, UC’s cross-functional work teams will finalize a set of standardized business processes that will, for the first time, provide a common framework for how all UC locations handle payroll, HR, and academic personnel matters.

Second, we will announce in early spring the formation of a Universitywide shared services center for processing routine transactions related to payroll, workforce administration, benefits, and leave management. Naturally, many critical HR functions will remain campus-based such as staffing and recruiting, performance
management, employee/labor relations, and other non-transactional business partnering activities. We expect to be able to provide you with full details about this key piece of the project soon.

I realize that transformation on this scale is not easy. In this instance, it is made more difficult by an ambitious timeline that reflects the urgency of the project.

I can assure you, however, that at each step, our project team is drawing heavily on the expertise and experience of people throughout the UC system to ensure that the changes being made reflect the needs of the entire university.

In closing, I want to thank you again for your leadership on this important initiative. Together, we are moving UC toward a better future.

With best wishes, I am,

Sincerely yours,

Mark G. Yudof
President

cc: Chief Financial Officer Taylor