[Donor Name(s)]

[Street Address]

[City, State ZIP Code]

[Date]

*[Insert appropriate address/salutation option.]*

[I **OR** We] wish to provide charitable support to the University of California San Diego (“UC San Diego”). Accordingly, [I am **OR** we are] pleased to advise you of [my **OR** our] intention to provide [Amount] to [the UC San Diego Foundation **OR** The Regents of the University of California] to establish an endowed fund entitled [**Fund Name**] ("Fund").

The endowment payout from the Fund shall support [fund purpose].

*[Insert appropriate intention schedule option.]*

*[Insert the following if the donor(s) cannot confirm how they intend to provide gift(s):*

[I **OR** We] may choose to fulfill this gift intention by personal gift(s) and/or recommendation(s) to a family foundation, donor-advised fund, or other similar entity.*]*

[I **OR** We] understand that the endowment payout from the Fund will be expended for its intended purposes, under the direction of the [Title/Position of principal investigator **OR** principal investigator, currently Name,] and with oversight from the assigned UC San Diego business officer and campus leadership, in accordance with all applicable University of California and UC San Diego policies and procedures.

[I **OR** We] understand that the endowment will be administered per **Appendix A**, as attached and incorporated herein by reference.

[I am **OR** We are] pleased to provide this support to UC San Diego and the important work of [Department/Program/Principal Investigator].

Sincerely,

[Donor Name(s)]

*[If gift is ≥ $1,000,000, insert the following:]*

**Accepted by:**

Pradeep K. Khosla Date

Chancellor, University of California San Diego

President, UC San Diego Foundation

*[If gift is > $250,000 and < $1,000,000, insert the following:]*

**Accepted by:**

Ann Spira Date

Vice Chancellor for Advancement, UC San Diego

Executive Vice President, UC San Diego Foundation

**Appendix A**

**Endowment Administration, Investment, and Payout Disclosures**

*[Insert appropriate administration option.]*