[Donor Name]

[Street Address]

[City, State ZIP Code]

[Date]

*[Insert appropriate address/salutation option.]*

I wish to provide charitable support to the University of California San Diego (“UC San Diego”). Accordingly, I irrevocably give, transfer, and deliver to The Regents of the University of California, for the benefit of the UC San Diego campus, the gift of art described below:

**Title:**

**Artist:**

**Materials:**

**Dimensions:**

**Fair Market Value:**

**Fair Market Value Determined By:**

This gift is to be used by UC San Diego for the purpose of display and décor for the [Department/Program]. The estimated delivery date is [Date].

I am the creating artist and owner of the art and certify that I have the unencumbered right to make the donation. I understand that, as the artist, any tax deduction available to me is likely limited to my out-of-pocket costs to create the art, and the determination of such costs and tax deduction is completely my responsibility.

I also understand that should the art no longer be a part of the décor of the [Department/Program] or no longer be useful to it at some point in the future, UC San Diego will sell or otherwise dispose of the art at its sole discretion in accordance with all applicable University of California and UC San Diego policies and procedures. If sold, any proceeds from the sale of the gift will be used to benefit the [Department/Program] at the discretion of its [Dean/Chair/Director].

I am pleased to provide this gift to UC San Diego and the [Department/Program].

Sincerely,

[Donor Name]

*[If gift is ≥ $1,000,000, insert the following:]*

**Accepted by:**

Pradeep K. Khosla Date

Chancellor, University of California San Diego

President, UC San Diego Foundation

*[If gift is > $250,000 and < $1,000,000, insert the following:]*

**Accepted by:**

Ann Spira Date

Vice Chancellor for Advancement, UC San Diego

Executive Vice President, UC San Diego Foundation