[Corporate Donor]

[Street Address]

[City, State ZIP Code]

[Date]

*[Insert appropriate address/salutation option.]*

[Corporate Donor] wishes to provide charitable support to the University of California San Diego (“UC San Diego”). Accordingly, [Corporate Donor] is pleased to advise you of its intention to provide [Amount] to [the UC San Diego Foundation **OR** The Regents of the University of California] to establish an endowed fund entitled [**Fund Name**] (“Fund”).

The endowment payout from the Fund shall support [fund purpose].

*[Insert appropriate intention schedule option.]*

[Corporate Donor] understands that the endowment payout from the Fund will be expended for its intended purposes, under the direction of the [Title/Position of principal investigator **OR** principal investigator, currently Name,] and with oversight from the assigned UC San Diego business officer and campus leadership, in accordance with all applicable University of California and UC San Diego policies and procedures.

There are no other terms, services, deliverables, intellectual property rights, or performance requirements associated with this gift.

[Corporate Donor] understands that the endowment will be administered per **Appendix A**, as attached and incorporated herein by reference.

[Corporate Donor] is proud to provide this support to UC San Diego and the important work of [Department/Program/Principal Investigator].

Sincerely,

[Representative Name]

[Title, Corporate Donor]

*[If gift is ≥ $1,000,000, insert the following:]*

**Accepted by:**

Pradeep K. Khosla Date

Chancellor, University of California San Diego

President, UC San Diego Foundation

*[If gift is > $250,000 and < $1,000,000, insert the following:]*

**Accepted by:**

Ann Spira Date

Vice Chancellor for Advancement, UC San Diego

Executive Vice President, UC San Diego Foundation

**Appendix A**

**Endowment Administration, Investment, and Payout Disclosures**

*[Insert appropriate administration option.]*