June 12, 2012

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SUBJECT: June 2012 Preliminary Budget & Staffing Reports

The attached PDF budget and staffing reports reflect activities in your organizations as of June 2012 preliminary budget periods.

Preliminary Staffing List Issue
The last time we ran Staffing reports on 6/26/12 you probably noticed part of the Budget section for FY 2011-12 was missing. I worked with a VC and used a sample of their indexes which I forwarded to ACT programming. They thought this was an isolated issue because of the future date of 7/1/12. It appears we have the same data missing and I will forward the issue again to ACT and hope this will get corrected soon. I understand how valuable this missing data is to your departments and VC.

Upcoming dates to remember:

- July 6, 2012 – Update PPS for Final Staffing Lists
- July 6, 2012 – Provision changes to be reflected Interim Staffing List.
- July 9, 2012 – Interim Staffing Lists sent to VC units.

Note: PPS changes not to be reflected in the year-end Staffing List should not be processed until after July 7th.

Fiscal Closing Calendar
The fiscal closing calendar and closing schedule are available on the CBO website at: http://www-cbo.ucsd.edu/staffing_cutoff.aspx

If you have any questions, please contact me at extension 4-6191, or email hrios@ucsd.edu

Sincerely,

Hugo Rios